



NATIONAL SANSKRIT UNIVERSITY
Tirupati - 517 507

FORM FOR THE CHILDREN EDUCATION ALLOWANCE CLAIM

1	Name of the Employee					
2	Designation & Department					
3	Name of the Child					
4	Category of the Child					
5	School and Class in which the student is studying and location of the school (State whether it is a Govt./aided School)	OC	BC	SC	ST	PH
6	Period for which CEA Claimed					
7	Amount of Govt. Scholarship if any received					
	Amount of Children Education Allowance claimed (To be restricted as per CEA rules)					

DETAILS OF FEE PAID ON ACCOUNT OF MY CHILDREN EDUCATION				
S.No	Nature of Fee	1st Term Fee	2nd Term Fee	3rd Term Fee
1	Tuition Fees			
2	Admission Fees			
3	Laboratory Fees			
4	Special Fees			
5	Games Fees			
6	Sports Fees			
7	Library Fees			
8	Work Experience Fee			
9	1 set of Text Books & 1 Set of Note Books			
10	2 Sets of Uniform			
11	1 Sets of Shoe (One pair of shoes)			
	Total			

DECLARATION

1. Certified that my Child/Children mentioned above, in respect of whom the children education allowance claimed it, is/are studying in the school mentioned in column (5) which is recognized school and that the fees indicated against each head have actually been paid by me.
2. Certified that :-
 - a) My wife/husband is not in Government Service.
 - b) My wife/husband is in Government Service and that no children education allowance would be claimed by her/him
 - c) My wife/husband is not employee outside the Central Government.
 - d) My wife/husband is employed with _____ he/she is not entitled to children education allowance
 - e) I have not claimed the children education allowance for more then two children
3. Certified that none of the children mentioned above is studying in the same class for more then 1 year.

Date

Signature

VERIFICATION -CUM-SANCTION ORDER

Sanction No:

Date:

Certified that the employee has.....children and.....are eligible for CEA. Hence, sanction is/may be accorded for drawing & disbursing Rs.....towards CEA from Grant-in-Aid for the FY.....

Clerk/Asst

SO

AR

FO

Registrar