



NATIONAL SANSKRIT UNIVERSITY.
TIRUPATI – 517 507 (A.P.)

No.NSU/Hostel/Prov./2023-24/001

Date: 28-11-2023

Sub: National Sanskrit University (NSU) Hostels – Maintenance of Messes – Supply
of Provisions - Invitation for Tenders – Regarding.

The NSU Hostels are running four Messes and one Guest House. Sealed Tenders are invited from the interested bidders in the field for supply of 'Provisions' **initially** for a period of **SIX** months w.e.f. **01.01.2024 to 30.06.2024**. The list of provisions is enclosed. The bids should be submitted between 10.00 am to 05.00 pm on or before 12.12.2023 on all working days. NSU observes a five-day week (Monday to Friday). **The sealed Tenders will be opened at 05.30 pm on 12.12.2023 in the presence of the bidders who are present.**

Terms & Conditions:

1. The duration of the Rate Contract is 6 months initially;
2. The bidder shall submit the Tender in a sealed cover super scribing as **"Tender for Supply of Provisions"**;
3. The bid should be dropped personally in the Tender Box available in the Office of the Registrar between 10.00 am to 05.00 pm on or before the due date on all working days;
4. Incomplete, Unsigned, Conditional and Late bids will be rejected;
5. The supplier shall quote the best and competitive prices;
6. Supplier shall quote for all the items in the list, otherwise the bid will be disqualified;
7. Wherever names of specific brands are mentioned for some items in the list, the bidder shall quote for all those brands, otherwise the Tender is considered as incomplete and rejected;
8. The items listed from S.No. 01 to 30 are considered as "Main Items" with high consumption and the bidder who has quoted overall Lowest price for these "Main Items" only will be awarded the Rate Contract;
9. Bids containing abnormally high/ low and unrealistic prices in respect of any of the items in the list shall be summarily rejected;
10. The bidders shall affix proper seal of the company and signature of the authorised person;
11. The bidder who is awarded the Contract should supply the Provisions to the hostels & Guest House at his own expenses and risk;
12. Net weight only will be considered for payment;
13. Wastage and damage of the Provisions should be replaced by the bidder within 24 hrs;
14. The Registrar is entitled to extend/cancel the Contract partially/ fully with due justification;
15. Self-Certified photocopies of Registration of the Firm, PAN & GSTIN in the name of the shop/firm, are to be enclosed to the Bid, **without which the Tender shall not be considered;**
16. The items supplied should be of good quality and ready to use;
17. The bidder should have a registered firm in Tirupati;

18. The Rate Contract should not be sub-leased to anyone in any manner. Any complaints in this regard would result in cancellation of the Contract;
19. The Contractor should send the bill along with the material clearly indicating the name of each item with weight/quantity of units, as the case may be;
20. The Contractor should submit a consolidated bill on the last day of every month. No part-payment or advance payment will be made under any circumstances. The payment will be made by 15th of the following month by Online/Cheque;
21. Statutory deductions at applicable rates will be made from payments due to the supplier. TDS Certificate will be issued by NSU at the end of the financial year;
22. The bidders are advised to be conversant with the terms & conditions as stated above before submitting the bid;
23. Considering this Contract as "Contract for essential items", NSU reserves the right to enter into Parallel Contracts for the same item at the same rate. For this purpose, NSU may issue Counter Offers to L2, L3, etc. to supply the items at L1 rates;
24. **Fall Clause:** - In case, if the Contractor supplies the items as specified in this Contract at the lowest price to any other party, during the period of Contract, that lowest price will be applicable to this Contract also;
25. **Risk Purchase:** -If the Contractor fails to supply the requisite quantity/quality of the material, NSU is at liberty to purchase such items from the local market to meet their requirements and claim the difference in price on higher side from the Contractor / deduct from the bills on hand;
26. There should not be any correction/overwriting in the bid;
27. NSU provides breakfast, lunch and dinner daily approx. 1300 students. Whenever there is a vacation to the students on account of Dasara, Sankranti and summer holidays, the requirement will be reduced to zero and the Contractor will be informed in advance about the vacation;
28. The prices mentioned in the Contract are firm and fixed and no request for increase of price will be entertained during the period of the Rate Contract;
29. The prices quoted by the bidder shall be inclusive of all taxes and duties;
30. **"Bidders shall fill the price column alone"** in the enclosed Annexure and affix the seal of the Firm/Agency/Co. with signature and date and put in a cover and seal it. Bids without signature and seal, will be rejected.
31. The bidder shall clearly superscribe on the sealed cover as **"Bid for Provisions against Tender No: NSU/Hostel/Prov./2023-24/001"**.
32. The quantity mentioned in the price bid format is a monthly estimate to calculate the bid value. The University does not guarantee that this estimated monthly consumption will be maintained.
33. In case of any dispute between NSU and the Contractor, the decision of the Registrar is final and binding on both the parties;
34. NSU reserves the right to delete any items from the list while finalising the Rate Contract.



REGISTRAR

NATIONAL SANSKRIT UNIVERSITY
TIRUPATI (Dist.)

BID FOR PROVISIONS

Sl.No.	Item Name	Units	Est. Monthly Consumption	Unit Rate Rs	Amount Rs.
1	Thoor Dall (కందిపప్పు)	Kg	1594		
2	Blackgram Dal (ఉద్దిపప్పు/మినప్పప్పు)	Kg	250		
3	B.G. Fired Dall (వేంచిన శెనగపప్పు)	Kg	224		
4	Greengram Dall (పెసరపప్పు)	Kg	128		
5	Bengalgarm Dall (పచ్చి శెనగపప్పు)	Kg	110		
6	B.G. Flour (శెనగ పిండి)	Kg	53		
7	Maida Flour (మైదా పిండి)	Kg	22		
8	Idli Rawa (ఇడ్లీ రవ్వ)	Kg	248		
9	Groundnuts (వేరుశెనగపప్పు)	Kg	326		
10	Sugar (పంచదార)	Kg	173		
11	Seed Less Tamarind (చింతపండు)	Kg	77		
12	Asafoetida (LG) (ఇంగువ)(1Tin=50 grams)	Tin	118		
13	Boiled Rice (ఉప్పుడు బియ్యం)	Kg	94		
14	Green Peas (పచ్చి బర్రాణ)	Kg	70		
15	Bombay Rawa (బొంబాయి రవ్వ)	Kg	156		
16	White Chenna (శెనగలు)	Kg	62		
17	Meal Maker (మీల్ మేకర్)	Kg	17		
18	Freedom Refined Oil (రీఫైన్డ్ ఆయిల్) (1Tin=15Lts)	Tin	91		
19	Aashirvaad Wheat Flour Atta (గోధుమ పిండి) (1Pkt=10 Kgs)	Pkt	200		
20	Tata Iodised Table Salt (ఉప్పు)	Kg	267		
21	Tata Raw Salt (రాళ్ల ఉప్పు)	Kg	355		
22	Manikanta Pappad (అప్పడాలు) (1Pkt=300 grams)	Pkt	127		
23	Aashirvaad Corainder Powder (ధనియాల పొడి)	Kg	58		
24	Aashirvaad Chilli Powder (మిరపపొడి)	Kg	57		
25	Sabeena (సబీనా)	Kg	211		
26	Aashirvaad Turmeric Powder (పసుపు పొడి)	Kg	22		
27	3 Roses Dust Tea Carton (టీ పొడి) (1 Pkt = 500 gm)	Pkt	10		
28	Ruchi No.1 Vanaspathi Dalda (డాల్డా)	Lt	43		
29	Dry Chillies (ఎండు మిరపకాయలు)	Kg	24		
30	Everest Garam Masala (గరం మసాలా) (1 Pkt =100g)	Pkt	65		
31	Wheat Rawa (గోధుమ రవ్వ)	Kg	36		
32	Cumin Seeds (జీలకర్ర)	Kg	18		

33	Mustard Seeds (ఆవాలు)	Kg	25		
34	Garlic (తెల్లగడ్డలు)	Kg	48		
35	Bombino Vermicelli Semiya (సేమియా)	Kg	15		
36	Nirma Washing Powder	Kg	7		
37	Pepper (మిరియాలు)	Kg	7		
38	MTR Gulab Jamun (గులాబ్ జామ్)	Kg	9		
39	Durga Ghee (నెయ్యి)	Lt	4		
40	Coriander Seeds (ధనియాలు)	Kg	6		
41	Dil Seeds (మెంతులు)	Kg	6		
42	Jaggary (బెల్లం)	Kg	3		
43	Cashewnuts (జీడి పప్పు)	Kg	2		
44	R B Soda	Kg	3		
45	Nestle Milkmaid (400 g) Tin	Tin	12		
46	Dry Grapes (ఎండుద్రాక్ష)	Kg	2		
47	White Till (తెల్ల నువ్వులు)	Kg	3		
48	Poppy Seeds (గనగనాలు)	Kg	3		
49	Rice Flour (బియ్యంపిండి)	Kg	15		
50	Corn Flour (మొక్కజొన్న పిండి)	Kg	20		
51	Sompu (సోంపు)	Kg	2		
52	Cumin Bark (లవంగపట్ట) (1 pkt = 100g)	Pkt	12		
53	Double Beans	Kg	5		
54	Baking Soda (వంటసోడా) (1 tin = 100 g)	Tin	3		
55	Cardamom (ఏలక్కాయలు) (1 pkt=100 g)	Pkt	5		
56	Saggubiyam (సగ్గు బియ్యం)	Kg	10		
57	Cloves (లవంగాలు) (1 Pkt = 100 g)	Pkt	12		
58	Coconut Powder (కొబ్బరి పొడి)	Kg	5		
59	Kesari ColorPowder (కేసరి కలర్ పొడర్) (1 Pkt =10g)	Pkt	240		
60	Kasuri Methi Powder (కసురి మేతి పొడర్) (1 Pkt =100g)	Pkt	20		
61	Biriyani Leaf (బిరియాని ఆకులు) (1 Pkt = 50g)	Pkt	6		
62	Marati Mogga (మరాఠీ మొగా) (1 Pkt=50g)	Pkt	6		
63	Anasapuvoo (అనాసపూవ్వు) (1 Pkt=25g)	Pkt	16		
64	Jajipathri (జాజిపత్రి) (1 Pkt=25g)	Pkt	16		
65	Jajikai (జాజికాయి)	No	4		
66	Scrubber (స్టీలు స్క్రబ్బర్) (15 gms)	No.	248		
67	Coconut Brooms (తెం.చీపుర్లు)	No.	16		

68	Paper Plates (1 Pkt=20 No's)	Pkt	34		
69	Tea Cups (1 Pkt=70 No's)	Pkt	34		
70	Water Glass (1Pkt = 70 No's)	Pkt	34		
71	Scotch Brite Silver Sparks	No	124		
72	Kesari Color (1 Tin =100g)	Tin	5		
73	Chenna masala (చెన్నా మసాలా) (1 Pkt=100g)	Pkt	20		
74	Caustic Soda	Kg	5		
75	Soaps (Santoor) (100g)	No.	60		
76	Rin (Soap) (130g)	No.	60		

Signature of the Bidder

Date

Name of the shop

Seal

Encl:

Registration of the Firm

Pan Card and GSTIN in the name of shop