



**NATIONAL SANSKRIT UNIVERSITY
TIRUPATI – 517 507 (A.P.)**

No.NSU/Hostel/Milk & Curd/2023-24/002

Date: 28-11-2023

**Sub: National Sanskrit University (NSU) Hostels – Maintenance of Messes –
Supply of Milk & Curd-Invitation for Tenders – Regarding.**

The NSU Hostels are running four Messes and one Guest House. Sealed Tenders are invited from the interested bidders in the field for supply of 'Milk & Curd' for a period of **10 months w.e.f. 01.01.2024 to 31.10.2024**. The tenders should be submitted between 10.00 am to 05.00 pm on or before 12.12.2023 on all working days. NSU observes a five-day week (Monday to Friday). **The sealed Tenders will be opened at 05.30 pm on 12.12.2023 in the presence of the bidders who are present.**

Terms & Conditions:-

1. The duration of the Rate Contract is 10 months;
2. The bidder shall submit the Tender in a sealed cover super scribing as **"Tender for Supply of Milk & Curd"**.
3. Incomplete, Unsigned, Conditional and Late bids will be rejected.
4. The supplier shall quote the best and competitive prices.
5. Supplier shall quote for Milk & Curd, otherwise the bid will be disqualified.
6. The Contractor should send the bill along with the material clearly indicating the name of each item with weight/ quantity of units, as the case may be.
7. Considering this Contract as "Contract for essential items", NSU reserves the right to enter into Parallel Contracts for the same item at the same rate. For this purpose, NSU may issue Counter Offers to L2, L3, etc. to supply the items at L1 rates.
8. The price quoted shall be inclusive of all taxes and duties.
9. Delivery of Curd on a daily basis at our four Messes shall be at your risk and cost.
10. In case of damage of curd on any particular day, the same shall be replaced, without any loss of time, at free of cost.
11. The daily requirement of curd shall be delivered in two installments.
12. The Contractor should submit a consolidated bill on the last day of every month. No part-payment or advance payment will be made under any circumstances. The payment will be made by 15th of the following month by Online/ Cheque.
13. The price mentioned in the Rate Contract is firm and fixed and no request for enhancement of rate during the period of Contact will be entertained.
14. Statutory deductions at applicable rates will be made from payments due to the supplier. TDS Certificate will be issued by NSU at the end of the financial year;
15. **Risk purchase:-** If the Contractor fails to supply the requisite quantity/ quality of the curd, NSU is at liberty to purchase curd from the local market to meet their requirements and claim the difference in price on the higher side from the Contractor/ deduct from the bills on hand.

16. **Vacation**:- Whenever there is a vacation for the students on account of Dasara, Sankranthi, Summer holidays etc., the requirement will be reduced to Zero and the Contractor will be informed in advance about the vacation.
17. Rates of the following brands may only be quoted.
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|----------|--------|
| Srinidhi | Arokya |
| Heritage | Hatsun |
| Dodla | Jersey |
18. The bid should be dropped personally in the Tender Box available in the Office of the Registrar between 10.00 am to 05.00 pm on or before the due date on all working days.
19. Tenders received after the due date and time will not be considered for processing.
20. The Registrar is entitled to extend/ cancel the Contract partially/ fully with due justification.
21. Self-Certified photocopies of **Registration of the Firm, PAN & GSTIN** in the name of the shop, are to be enclosed to the Bid, **without which the Tender shall not be considered.**
22. The bidder should have a registered firm in Tirupati.
23. The Rate Contract should not be sub-leased to anyone in any manner. Any complaints in this regard would result in cancellation of the Contract.
24. The bidders are advised to be conversant with the terms and conditions as stated above before submitting the bid.
25. The quantity mentioned in the price bid format is a monthly estimate to calculate the bid value. The University does not guarantee that this estimated monthly consumption will be maintained.
26. There should not be any correction/overwriting in the bid.
27. **"Bidder shall fill the price column alone"** in the enclosed format as **Annexure A** and affix the seal of the Firm/Agency/Co. with signature and date and put in a cover and seal it. Bids without signature and seal, will be rejected. **No separate Tender is required.**
28. The bidder shall clearly superscribe on the sealed cover as **"Bid for Milk & Curd against Tender No: NSU/Hostels/Milk & Curd/2023-24/002"**.
29. In case of any dispute between NSU and the Contractor, the decision of the Registrar, NSU is final and binding on both the parties.


REGISTRAR

NATIONAL SANSKRIT UNIVERSITY
TIRUPATI (Dist.)

ANNEXURE A

Bid For Curd against Tender No. NSU/Hostel/Milk & Curd/2023-24/002

Dated: 28.11.2023.

Sl.No	Item Name	Unit	Est. Monthly Consumption	Unit Rate Rs.	Amount Rs.
1	Curd (Toned Milk)	Kg.	6800		
2	Milk (Toned Milk)	Lts.	400		

Enclosures:

1. Firm Registration Certificate.
2. Pan Card.
3. GSTIN Registration.

Seal:

Place:
Date:

Signature of the Bidder