

राष्ट्रीयसंस्कृतविश्वविद्यालय:/ NATIONAL SANSKRIT UNIVERSITY  
(A Central University estd. by an Act of Parliament), Tirupati-517507

F.No. NSUT/Estt./21/20/1136

दिनांक/Date: 22.08.2023

**Circular No. 43 of 2023-24**

**Sub:** Establishment - Intimation to the Committee - Presentation of draft Record Retention Schedule - Regarding.

**Ref:** Note approval of the Competent Authority dated 09.08.2023.

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It is hereby informed that the meeting of the presentation of draft Record Retention Schedule by the Expert with all the members of the Committee constituted vide Office Order No. 728 of 2022-23 dated 27.03.2023 will be held at 03:00 pm on 29.08.2023 at Council's meeting Hall.

Hence, all the members of the committee are requested to make it convenient to attend the meeting without fail.

  
22/08/2023  
REGISTRAR

To

1. All the members of the Committee
2. Dr. H.S. Rana, Facilitator

Copy to

1. The Finance Officer
2. The Deputy Registrar
3. Assistant Registrar (Admin. & Estb.)
4. The System Analyst
5. PS to Vice-Chancellor/ Registrar/ Finance Officer
6. Circular File