



**NATIONAL SANSKRIT UNIVERSITY: TIRUPATI**

Form# ADV-1

(Central University)

(Re-Accredited by the NAAC at "A" Grade with 3.71 CGPA out of 4 point scale)  
(Recognized by the UGC as the "Centre of Excellence in the Subject of Traditional Studies")

**FORM FOR SANCTION OF TEMPORARY ADVANCE**

To  
The Registrar  
RS Vidyapeetha, Tirupati

Date:

Sir,

**Sub:-** Sanction of Temporary advance for incurring expenditure – Requested – Reg.

I herewith request for sanction of a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_  
\_\_\_\_\_ only) towards incurring expenditure in  
connection with \_\_\_\_\_

permitted vide note approval No. \_\_\_\_\_, dated: \_\_\_\_\_ (Copy enclosed)

The same would be adjusted within \_\_\_\_\_ days. Brief details of estimated expenditure given below:

Sl. No.	Particulars	Estimated Expenditure
	TOTAL	

(Separate sheet may be used for more details)

Yours sincerely,

PFMS Vendor Code :  
Bank Account No. :

Signature :  
Name :  
Designation :

**VERIFICATION-CUM-SANCTION ORDER**

Sanction No:

Date:

The proposed activity is permitted vide note approval as detailed above. Hence, sanction is / may  
be accorded for drawaing & disbursing an advance of Rs. \_\_\_\_\_ from Grant-in-Aid / other  
Grant yiz. \_\_\_\_\_ for the FY \_\_\_\_\_.

Clerk / Asst                      SO                      AR                      FO                      Registrar

PASS ORDER

Passed for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

Clerk / Asst                      SO                      AR(F&A)                      FO                      Registrar