

**राष्ट्रीय संस्कृत विश्वविद्यालय - तिरुपति**  
**NATIONAL SANSKRIT UNIVERSITY - TIRUPATI**

F.No. NSUT/Estt./NDWBF/2022-23

दिनांक/Date: 12.12.2022

**OFFICE ORDER No. 518 of 2022-23**

**Sub:** Establishment-Permission to Participate in New Delhi World Book Fair 2023 - Deputation of Staff - Orders - Issued -Regarding.

**Ref:** Note approval of the Vice-Chancellor dated 09.12.2022.

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With reference to the subject and approval cited above, the Vice-Chancellor is pleased to accord permission to

1. depute four staff members mentioned below to New Delhi World Book Fair 2023 in addition to the Deputy Librarian:

Sri. M. Rana Pratap Singh	- Section Officer
Sri K. Ramesh Babu	- Semi- Professional Assistant
Sri S.N. Hemadri	- Group C MTS
Sri T. Rajakumar	- Library Attendant

2. sanction an amount of Rs. 30,000/- as advance to Deputy Librarian for the Transport of Publications and Other Misc. expenditure.

The TA/DA to the deputed staff shall be paid as per their respective entitlements.

The Deputy Librarian shall submit

- i. Detailed report of the event to the Undersigned to the email [registrar\\_nsut@nsktu.org](mailto:registrar_nsut@nsktu.org).
- ii. Bills for adjustment of Advance drawn (hard copy) within 30 days of completion of the event.

  
**REGISTRAR**

To

1. The Deputy Librarian
2. The Finance Officer- to draw and pay 80% of the sanctioned amount of Rs. 30,000/- (Rs. 24,000/-) to The Deputy Librarian, without insisting on the submission of form for sanction of Advance.

Copy to

1. The Dean, Academic Affairs
2. The Head, Research & Publications
3. The Deputy Registrar
4. The Assistant Registrar(Estt.)
5. PS to Vice-Chancellor/Registrar/Finance Officer
6. Office Order File
7. Liaison Officer, OL for translation of the Office Order