

PFMS Sent to Bank
 DS Cheque Sent to Bank on 26-02-2020
TRIYA SANSKRIT VIDYAPEETHA
 U/S 3 of the UGC Act 1956, Tirupati-517507, AP
 Form# PMT-1
PFMS

PRE-AUDIT OBSERVATIONS (Interim-proforma)

Details	Description	Details
14/2/2020	Initiated by	D. Nataraj, CO-ordinator
11,573/-	Payee	Multiple persons
67A	Purpose	Organized on day workshop sabbath communication, serially on 7/2/2020

1. Verification of Sanction

Sanction against a specific grant?	YES/NO
Sanction by the CA?	YES/NO
Sanction of the beneficiary?	YES/NO
Sanction of the sanction amount?	YES/NO
Sanction pertains to the current FY?	YES/NO

2. Verification of Bills

1	Availability of all bills?	YES/NO
2	Numerical accuracy of the bills?	YES/NO
3	Form & validity of the bills?	YES/NO
4	Do bills bear valid certifications?	YES/NO
5	Incurred for approved purpose?	YES/NO

Observations not listed above:

Other observations not listed above:

1149

3. Verification of Statutory Compliance

Charged appropriately?	YES/NO
GST attracted?	YES/NO
Payment details available?	YES/NO
Form II attracted?	YES/NO
Complies with SS provisions?	YES/NO

4. Other Specific compliance to be called for:

Certified that the bill fulfills / does not fulfil the statutory & other requirements noted above and GFR 2017; hence Recommended for Payment.

Observations not listed above:

Articled Clerk

Pre-Auditor

Grant Authority; SS = Social Security; TDS = Tax Deducted at Source; FY = Financial Year; IT = Income Tax

FOR USE IN ACCOUNTS SECTION

On the observations of the Pre-Auditor
 Refer to Transit 4/1/20
 TDS @ 10% 318 350-00
 Remuneration 3150-00
 Total 3500-00
 JA for Expt to & 890382-00
 6992-00
 318

Co-ordinator Payment details
 a. RVV Carlen 140-00
 b. Bhavani Digital Prints 1536-00
 c. MS Bakery 60-00
 Total 1736-00
 318

PASS ORDER

Rs. 11,573/- (Rupees Eleven thousand Five hundred and seventy three only)

14/2/2020
 AR(R&A)
 FO
 Registrar

Rashtriya Sanskrit Vidyapeetha, Tirupati

Department of English

Note submitted

Tirupati
13/2/2020

Registrar
Vidyapeetha
Tirupati

Note F.No. RSVT/Estt/DEWS/2020 dated 6th February, 2020

Department of English has organized a one day workshop on Soft Skills and Communication Skills on 7/02/2020 in Ramaranjan Mukerjee auditorium. Ms. Akshita Juguna came as an expert to conduct the workshop. Request is being made to remit the supplier bills and also reimburse the amount incurred by the co-ordinator in organizing the workshop.

Supplier Bills to be remitted:

1. Rashtriya Sanskrit Vidyapeetha Guest House - Rs.2000
2. Rashtriya Sanskrit Vidyapeetha Transit Hostel canteen Rs. 495
3. Remuneration for the Expert Rs. 3,500
4. T.A. for expert [From Chennai to Tirupati and onward journey] Rs. 1921 x 2=Rs.3,842

Amount to be reimbursed to the co-ordinator:

1. Rashtriya Sanskrit Vidyapeetha Canteen [Tea & biscuits]: Rs. 140
2. Bhavani Digital Prints [for Banner] Rs. 1536
3. M.S.R. Bakery [for water bottles] : Rs. 60

Total: Rs. 1736.

The bills at (A) above may be
to be to the concerned.

Amounts of Rs. 1736/- as mentioned
at (B) may be reimbursed to
the Coordinator, as per her
request

The amounts may be
met from G.I.A.

13/2/2020
R. YC

13/2/2020
R.

R. Deepta
R. DEEPTA
Co-ordinator

AR/FOA

9837
1736
11573

RASHTRIYA SANSKRIT VIDYAPEETHA :: TIRUPATI
(DEEMED TO BE UNIVERSITY)

No. RSVT/Estt./DEWS/2020

Date : 6th February, 2020

is Submitted

Sub: R.S.Vidyapeetha - Establishment -Conduction of Workshop on Soft Skills and Communication to the selected students of Vidyapeetha on 07.02.2020 - Requested - Regarding.

Ref: Letter from Prof.R.Deeptha, Professor, R.S.Vidyapeetha, Tirupati dated 06.02.2020.

With reference to the above cited, the Vice-Chancellor has orally instructed Head Department of English to conduct a one day workshop on Soft and Communication Skills on the selected students of the Vidyapeetha. The head Department of English has submitted letter to organize the same on 07.02.2020 in Ramaranjan Mukerjee Auditorium, R.S.Vidyapeetha, Tirupati. An expert named Ms. Akshita Bahuguna, was invited to deliver lectures in Soft and Communication Skills.

The Head, Department of English has submitted a rough estimate of the expenditure for organizing the workshop as detailed below.

i.	T.A./D.A. for Expert	:	Rs.8,000/-
ii.	Remuneration for Expert	:	Rs.3,500/-
iii.	Hospitality	:	Rs.3,500/-
iv.	Banner and other incidental expenses	:	Rs.2,000/-
	Total	:	Rs.17,000/- (Approximately)

In this connection, permission may kindly be accorded to conduct the workshop on Soft and Communication Skills on 07.02.2020 and further accord permission for approximate expenditure of Rs.17,000/- towards above said heads.

Submitted for kind perusal and orders :


OSD (Estt.)
6/2/2020


DR&FOI/c


Registrar i/c


Vice-Chancellor