

**NATIONAL SANSKRIT UNIVERSITY :: TIRUPATI**  
**(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF PARLIAMENT)**

**Consultancy Document**

The members of the academic staff of the university should be permitted to engage themselves in Consultancy practice to such extent, which does not interfere with the discharge of their duties. The reasons being:

- Consultancy also provides an opportunity to students to see the sphere of their chosen profession.
- It provides financial return (small or large) to RSVP, the faculty and the staff in general.

❖ **Rules**

- All Consultancy, whether carried out by an individual or a group of faculty consultants and irrespective of the quantum of facilities of RSVP availed, shall be considered as Vidyapiths Consultancy, not of any individual.

**I. Routine Consultancy**

**II. Research Consultancy**

- The Consultancy could be requested to the Vidyapith or particular individual of the Vidyapith. In the former case the Vidyapith will identify the Department to carry out the work and with the consent of the Head of the Department, the job shall be assigned to an individual competent to undertake the work.
- No ceiling limit is laid down with regards to the total amount of the Consultancy charge. However, such practice should not interfere with the regular duties of the individual persons. The administrative staff has to work in addition to their duties.
- The Consultant / Principal Investigator / H.O.D. will directly deal with the client in all matters regarding the Consultancy job.
- The Consultant will be required to obtain prior permission of Vidyapith for undertaking Consultancy.
- No ceiling limit is laid down with regards to the total amount of the Consultancy charge. However, such practice should not interfere with the regular duties of the individual persons. The administrative staff has to work in addition to their duties.

- The Consultant/ Principal Investigator / H.O.D. will directly deal with the client in all matters regarding the Consultancy job.
- Consultant will be required to obtain prior permission of Vidyapith for Undertaking Consultancy

❖ **Guidelines for Industry Collaboration:**

The Institute shall actively seek collaboration with major Industry players. All such proposals will require approval of the Vice Chancellor, in consultation with Dean/H.O.D., based on whether the proposed collaboration would be in the interest of the Institute/University in the long run.

❖ **Guidelines for Consultancy and Industry Collaboration at RSVP** The members of the academic and technical staff of the University should not only be permitted but encouraged to engage themselves in Consultancy practice to such extent which does not interfere with the discharge of their regular duties. The reasons being:

- In many departments of RSVP offers expertise and a host of specialized facilities which can be put to proper use for the mutual benefit of the University as well as industry. In addition it gives recognition to RSVP.
- Consultancy provides enrichment of the experience and knowledge through interacting in the professional sphere. The Academics also get a chance of experimenting under actual service conditions.
- Consultancy also provides an opportunity to students to see the sphere of their chosen profession.
- It provides financial return (small or large) to the Institute, the faculty and the staff in general.

❖ **Guidelines for Consultancy**

- All Consultancy, whether carried out by an individual or a group of faculty consultants and irrespective of the quantum of facilities of RSVP availed, shall be considered as University's Consultancy, not of any individual.
- The Consultancy could be requested to RSVP or particular individual of RSVP. The Vice Chancellor, RSVP will identify the Department who is competent to undertake the work, and to whom the job shall be assigned.

- The total Consultancy charges shall be shared as follows
  - I. Honorarium to Consultants & Other staff members/Students : 50%
  - II. Overhead for the use of institutes infrastructure : 30%
  - III. Overhead expenses for the use of Vidyapith's facilities : 20%

**I. Honorarium/Remuneration to Consultants & Other Staff members:**

Honorarium/Remuneration will be paid to Consultants and other staff members/ carrying out the Consultancy work.

- Principal Investigator
- Other faculty Members
- Technical staff directly involved
- Students, if involved

**II. The Overhead for the use of departmental infrastructure:**

These overheads include use of laboratory space. Electricity, water and computing facilities (if needed). This cost also includes any infrastructural built up if needed. This overhead can at the most be 30% of the total Consultancy charge.

**III. The University's overhead:**

A fixed amount of 20% of the total Consultancy charge is kept for using University's facilities, for book keeping and auditing the accounts and for using any central facilities outside the department, if needed.

**❖ Guidelines for Industry Collaboration:**

The Institute shall actively seek collaboration with major Industry players. All such proposals will require approval of the Vice Chancellor, in consultation with the Dean, based on whether the proposed collaboration would be in the interest of the Institute/University in the long run.