

**NATIONAL SANSKRIT UNIVERSITY
TIRUPATI - 517507 (A.P.)**

F.No. NSUT/Estt./T & NT/Dependents/2022

Date: 12.07.2022

CIRCULAR No. 18 of 2022-23

Sub: N S U- Establishment- Extension of last date for submission of "Declaration of dependent family members" for medical claims under Central Service (Medical Attendance) Rules, 1944 - Regarding.

Ref: Circular No. 11 of 2022-23 dated 27.06.2022

With reference to the subject cited above, it is hereby informed to all the teaching and non-teaching staff that the last date for declaration of dependent family members for medical claims is hereby extended to 20.07.2022.

Furnishing the details of dependent family members is a mandatory requirement to become eligible for making reference for the treatment with two hospitals with whom the University entered into a MoU.


REGISTRAR

To

Be circulated among all the staff

**NATIONAL SANSKRIT UNIVERSITY
TIRUPATI - 517507 (A.P.)**

F.No. NSUT/Estt./T & NT/Dependents/2022

Date:27.06.2022

CIRCULAR No. 11 of 2022 23

Sub: N S U- Establishment- Declaration of dependent family members for medical claim under Central Service(Medical Attendance) Rules, 1944 by all Teaching and Non-Teaching staff - Regarding.

With reference to the subject cited above, all Teaching and Non-Teaching Staff of the University are requested to declare the current details of dependent family members in the enclosed format on or before 08.07.2022. Further, it is also informed that all the staff shall submit a declaration stating that as and when there is any change in the status of their dependents, the same shall be informed to the Registrar immediately.

Furnishing the details of dependent family members is a mandatory requirement to become eligible for making reference for the treatment with two hospitals with whom the University entered into a MoU.



REGISTRAR

Encl. As above

To

Be circulated among all the staff

NATIONAL SANSKRIT UNIVERSITY

TIRUPATI-517 507 (A.P.)

DETAILS OF DEPENDENT FAMILY MEMBERS

(Extract of Instructions regarding dependent family members enclosed along with this form for information only. For details on the subject please refer to Central Service (Medical Attendance) Rules,1944 as amended from time to time.)

Name of the Employee & ID No. :

Designation :

Date of Birth :

Date of Appointment :

Details of the dependent members of my family as on 01.07.2022

| S.No. | Name of the dependent family member | Relationship | Date of Birth | Age as on date | Occupation | Marital status (Married/ Unmarried/ Widowed) |
|-------|-------------------------------------|--------------|---------------|----------------|------------|--|
| 01. | | | | | | |
| 02. | | | | | | |
| 03. | | | | | | |
| 04. | | | | | | |
| 05. | | | | | | |
| 06. | | | | | | |

I. When both husband and wife are employed:

a) Is spouse of the employee a Government Servant? YES/NO

If yes, then name of the Organization _____

b) If spouse of the employee availing medical facilities from local bodies/private organizations? YES/NO

(May choose either the medical facilities under the Central Government rules or facilities provided by the organization in which the spouse is employed)

II. Is Income of dependent family members (other than spouse) up to the basic pension amount of Rs.9000/- pm plus the amount of dearness relief on the basic pension of Rs.9000/- pm? YES/NO (If no, please attach Income Certificate of dependent family member)

UNDERTAKING:I hereby undertake to keep the above particulars up to date by notifying to the Registrar as and when there is any change in the status of my dependents, failing which I shall be solely held responsible, and shall be open to any administrative/disciplinary action taken thereof.

Place:

Date:

Signature of the Government Employee

Note: Furnishing the details of dependent family members is a mandatory requirement to become eligible for making reference for the treatment with two hospitals with whom the University entered into a MoU.

Extract of Instructions Regarding Family Members

Central Service(Medical Attendance) Rules,1944

- (i) The term 'family' for the purpose of the Central Services(Medical Attendance)Rules,1944 shall mean a Government servant's wife or husband, as the case may be, and parents, sisters, widowed sisters, widowed daughters, minor brothers, children, stepchildren divorced/separated daughters and stepmother wholly dependent upon the Government servant irrespective of whether they are residing with the Government servant or not.

* The family members of the employee will be considered as a dependent(other than spouse)only if their income from all sources should be up to the basic pension amount of Rs.9,000/- per month plus the amount of Dearness Relief on the basic pension of Rs.9,000/- per month.

Age-limits of dependents :

| | | |
|-------|---|---|
| (i) | Son | Till he starts earning or attains the age of 25 years or gets married, whichever is earlier. |
| (ii) | Daughter | Till she starts earning or gets married, irrespective of the age-limit, whichever is earlier. |
| (iii) | Son suffering from any permanent disability of any kind(physical or mental). | Irrespective of age-limit. |
| (iv) | Dependent divorced/ abandoned or separated from their husband/widowed daughters and dependent unmarried/divorced/abandoned or separated from their husband/widowed sisters. | Irrespective of age-limit. |
| (v) | Minor brother(s) | Up to the age of becoming a major. |
| (vi) | Permanently disabled dependent brother | Irrespective of age-limit. |

*'Permanent disability' means a person with 40% or more of one or more disabilities. (Disabilities which includes Blindness, Low-vision, Leprosy-cured, Hearing impairment, Locomotor disability, Mental retardation, Mental illness)

- (ii) The husband or wife of the Government servant, as the case may be, employed in a State Government or in the Defence/Railway services or Corporation/Bodies financed partly or wholly by the Central or the State Government, local bodies/private organizations, which provide medical services would be entitled to choose either the facilities under the Central Services(Medical Attendance) Rules, or the medical facilities provided by the organization in which he/she is employed.
- (iii) In case where both husband and wife are Central Government servants, they, as well as eligible dependents, may be allowed to avail of the medical concessions according to his/her status. They should furnish to their respective authorities a joint declaration as to who will prefer the claim for reimbursement of medical expenses.
- (iv) A female Government servant will be given the choice to include either her parents, or her parents-in-law, for the purpose of availing of the benefits of the medical concessions. She can change her option only once during the entire period of her service.

**JOINT DECLARATION FOR CLAIMING REIMBURSRMENT OF MEDICAL EXPENSES
(IN CASE BOTH HUSBAND & WIFE ARE GOVT. EMPLOYEES)**

DECLARATION BY HUSBAND

I _____, hereby declare that my spouse, Smt. _____ is working in _____ as _____. I also declare that I will avail all the Medical Facilities from my office/ from the office of my spouse for myself and my family members as mentioned below:

| Sr. No. | Name | Relationship |
|---------|------|--------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |

Signature of Employee _____

Designation _____

Date _____

DECLARATION BY WIFE

I _____, hereby declare that my spouse, Shri _____ is working in _____ as _____. I also declare that I will avail all the Medical Facilities from my office/from the office of my spouse for myself and my family members as mentioned below:-

| Sr. No | Name | Relationship |
|--------|------|--------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |

Signature of Employee _____

Designation _____

Date _____

Note:

1. Acceptance of the declaration by the Competent Authority in the spouse's office should be submitted along with this declaration, failing which it would not be accepted.
2. In case of any change in future, the same should also be intimated jointly.