**HR** Indian Council of Historical Research

ICHR Junior Research Fellowships (JRF), 2022-2023

## **General Conditions**

Candidates are required to go through the Instructions given bellow carefully in order to apply forand complete the Online Registration for the ICHR Junior Research Fellowships Exams -2022-2023.

- 1. All JRF applicants should apply through proper channel (Recommended by the Research Supervisor and Forwarded by the Head of the Department/Centre/Principal). Besides the Hall-tickets the candidates are required to produce their photo ID card authenticated by their respective Universities.
- 2. Indian Council of Historical Research reserves the right:
  - a. To fix criteria for screening the applications of the candidates for their suitability to take examination;
  - b. To decrease the number of fellowships on its own discretion.
  - c. Not to award any of the advertised fellowships.
- **3.** Application of Reservation rules in the award of Fellowships is subject to certain clarifications to be received from the Ministry of Education, Govt. of India.
- **4.** Applications for JRF should be submitted along with non-refundable fee of **Rs.500/-** through online payment. (**Any deviation from the prescribed mode of payment will not be acceptable.**)
- 5. Incomplete applications as well as the applications received after the prescribed date will be rejected.
- 6. Online submission of application is mandatory and can be done via ICHR website (www.ichr.ac.in).

### Important

- ✓ Candidates can apply for the ICHR junior Research Fellowships Exams -2022-2023 only "Online"
- ✓ Online submission of Application Form may be made by accessing Official website <u>http://ichr.ac.in/</u>
- ✓ Candidate must save or note down Registration / Enrolment No. in safe Place carefully for future reference.
- Candidate can pay Application fee through "Online Mode" only (i.e. Debit Card / Credit card / Net banking)
- ✓ Application fee once paid will not be refunded (full or partial) under any circumstances.
- ✓ The candidates are advised to retain the same mobile number and email-id in use, which they have furnished at the time of registration because important information may be given to the candidates through SMS or e-mail.

### Note: Applicants are advised to read carefully the 'Guidelines for ICHR Fellowship: Funding Rules, Terms and Conditions' before applying and ensure their candidature for the fellowship applying.



# Instructions for filling the Online Registration Form

#### Prerequisites

Before filling up the application form the candidate should have Scanned Copy of the following:

No.	Document	File	File	File Measure	File Measure
		Size	Type/Format	Max	Min
1	a scanned image of his/her	150KB	JPEG/JPG	280x360 pixels	150x180 pixels
	photograph		format	Min. 200 DPI	Min. 200 DPI
2	a scanned image of his/her	150KB	JPEG/JPG	280x120 pixels	100x40 pixels
	signature		format	Min. 200 DPI	Min. 200 DPI
3	Ph. D Registration Certificate	Мах. 500КВ	JPEG/JPG,DOC/DOCX/ODT/PDF format		

These scanned images are to be uploaded during the submission of Main Registration.

#### **How to Register**

Register yourself on visiting website <a href="http://ichr.ac.in/">http://ichr.ac.in/</a>

There are two stages for registration:

Stage-1	PRIMARY Registration
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Stage-2 MAIN Registration

1. Candidates can apply for JRF fellowship, with single unique Email ID and check his/her form status on home page.

Change Password								
Applied	Asia Na	Step-	Step-	Step-	Step-	Finaliza	Doumont	Action
Fellowship	Ackn. No	1	2	3	4	Finalize	Payment	Action
JRF	ACK-ICHR-JRF-2021- 1009	C	C	ß	C	ß	C	Edit

 Payment of Application Fee may be made for applied and selected fellowship and Payable amount will be calculated category wise, (General Category, Rs. 500 only per fellowship and SC/ST Category, exempted, or as per latest ICHR guidelines) automatically for the applied Fellowship(s).

#	[]	Fellowship	Acknowledgement No	Application Fee	Payment Status	View Invoice
1		Junior Research Fellowship (JRF)	ACK-ICHR-JRF- 2020-1002	Rs. 500	<b>×</b> UnPaid	

	Payment Summary	Amount
	Amount to Pay	Rs 500
ICHR Fello		Pay Now

# **ICHR Fellowship Exam: Primary Registration**

For New User (if you have not registered before with ICHR Junior Research Fellowship (JRF) Exams-2021-2022):

- 1. Visit website <a href="http://ichr.ac.in/">http://ichr.ac.in/</a>
- 2. Click on <u>New User Click Here</u>
- **3.** Fill in the details:

1. Application For	Choose the Fellowship Type JRF
2.Exam Center	Choose the preferred Exam center for online Exam
2. Applicant Full Name	Type your Name, Middle Name and Last Name
3. Gender	Select the Gender type.
4. Category	Choose the suitable Category
5. Date of Birth	Enter your date of birth here by selecting - Year, Month and Day -
	using the 'drop down menu'
6. Mobile Number	Enter your Mobile no and click on 'Validate/Verify Mobile'
	Enter the OTP sent on your Mobile Phone
7. E-mail ID	Enter your E-mail ID and click on 'Validate/Verify Email'
	Enter the OTP sent on your Mobile Phone

You will get a confirmation notification message from ICHR Fellowship Exams – 2020-2021, regarding the successful completion of your Primary Registration on your registered Email and Mobile phone, with details of your User ID and password credentials, to proceed to the Main Registration.

# **ICHR Fellowship Exam: Main Registration**

Login to proceed next and complete the Main Registration.

0			
Father's Name	Enter your Father's Name as First Name, Middle Name and Last Name		
Mother's Name	Enter your Mother's as First Name, Middle Name and Last Name		
Marital status	Choose your Marital Status, married or un-married		
	In case married, enter your Spouse Name		
Physically Challenged	Choose your Physically challenged status		
	Physically Challenged candidates must specify the type of challenge		
	using the 'dropdown menu'		
	Also, they need to upload the Certificate for the same, signed by		
	aCompetent Medical Board and countersigned by Medical		
	Superintendent/CMO/Head of the Hospital (with seal)		
Nationality	Choose your Nationality, as Indian.		
Permanent Address	Enter Line 1 and 2 of your Permanent		
	addressEnter your District name in line 3		
	Select State from the 'dropdown menu' and enter PIN code		
Correspondence Address	Check 'Same as above' or		
	Enter Line 1 and 2 of your Permanent		
	addressEnter your District name in line 3		
	Select State from the 'dropdown menu' and enter PIN code		
Alternate Contact Details	It is advised to Enter you're another Mobile No. (REQUIRED) and		
	Landline No., so that you may be contacted in case of the		
	unavailabilityof the Registered No.		

### **Stage-1 Personal Details**

Id Proof Details	Choose your ID Proof from the 'dropdown menu' and confirm the same by re- enter the same ID No.		
Applicant Photo and Signature	Click on 'Browse' to upload your photo.	For File size & measurement please refer	
	Click on 'Browse' to upload your signature.	to Pg. 2 of this Instructions	

Click on 'Save and Next' to proceed for Step-2 of the Registration process.

#### **STEP 2: Educational Details**

Educational Details	Enter Board/University Name			
10th or Equivalent	Choose Year of Passing from the 'dropdown menu'			
12th or Equivalent	Enter your obtained Marks percentage			
Graduation	Enter your Subjects			
Post-Graduation				
Whether UGC-NET	✓ No or			
Qualified	✓ Yes			
M. Phil Details	Choose No, if not applicable			
	In case, you choose Yes			
	✓ Discipline: Type the Discipline			
	✓ Current Status: Select Pursuing or Completed			
	✓ Registration Date:			
	✓ Award Date:			
	✓ Thesis/Dissertation Title			
Ph.D.	✓ Status: Select Pursuing			
	✓ Registration Date			
	✓ University/Institute			
	✓ Thesis/Dissertation Title			

Click on 'Save and Next' to proceed for Step-3 of the Main Registration.

#### **STEP 3: Publication Details**

In UGC Listed (in number)	Number of published journals with UGC.		
Other Journals (in number)	Number of published journals.		

Click on 'Save and Next' to proceed for Step-4 of the Main Registration.

# **STEP 4: Upload Document**

Upload Ph. D Registration	Upload Ph. D Certificate
Certificate	

# **CHECKLIST of documents to be enclosed with the application:**

- 1. Printout of Application form (Hard Copy) forwarded by Head / Registrar /Principal University /College/ Institute.
- 2. Detailed Research Proposal/Synopsis
- 3. Ph.D. registration certificate
- 4. UGC-NET Certificate, if applicable
- 5. Educational certificates (From 10th to Post Graduation)
- 6. Category certificate (SC/ST/Physically Challenged), if applicable
- 7. Certificate of Supervisor/Head of Department regarding the suitability of the candidate for the award of fellowship.

## **Payment of Fees**

- 1. Application Fee for All Fellowship
  - Application Fee

- Rs.500/- (Rupees five hundred only)
- SC/ST & PWD Candidates are exempted from payment of the fee.
- 2. After selecting the Fellowship, payable amount will be calculated automatically for Payment.
- 3. Click on the 'Pay now' tab, this will take you to the Payment Gateway.
  - a. Choose Payment Mode
  - b. Enter Credit/Debit Card or Net Banking or UPI or Wallet details, and click on 'Pay Now'.
  - c. Wait for the confirmation notification, and make sure your payment is complete.
  - d. Take and keep the printout of application form with payment invoice after successful payment.

