

**F.No.2-3/2021-Skt.I**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF EDUCATION**  
**DEPARTMENT OF HIGHER EDUCATION**

**Phone No.011-23070446**

**Advertisement No. 07 / 2021**

**Applications are invited for consideration of appointment to the post of Vice-Chancellor of The National Sanskrit University, Tirupati.**

**The Vice-Chancellor, being the academic as well as administrative head, is expected to be:**

- i) An eminent scholar in the field of Sanskrit and allied subjects and his qualifications shall be as specified in the Regulations made under the University Grants Commission Act, 1956(3 of 1956),
- ii) Preferably not more than 65 years of age as on the closing date of receipt of applications as prescribed in the advertisement.

**Salary and Service Conditions:**

- i) The post carries a pay of Rs. 2,10,000/- (Fixed) per month with Special Allowance of Rs.11,250/- and other usual allowances.
- ii) The other terms and conditions of the services will be those as set forth in the Central Sanskrit Universities Act, 2020, Statutes and Ordinances of the University.

**Procedure for appointment :**

- i) Appointment will be made from a panel of three names recommended by a Search-cum-Selection-Committee constituted in accordance with the procedure laid down in the Statute of the University.

**Submission of application:**

- i) Detailed particulars regarding the filling up the post of Vice Chancellor, National Sanskrit University (NSU) have been uploaded in the website of the National Sanskrit University, Tirupati i.e., <http://nsktu.ac.in>. The advertisement and the format of application are available in the website of the Ministry <http://education.gov.in/en>.
- ii) The applications in the **prescribed proforma** should reach within 30 days from the date of the publication of this advertisement by Registered/Speed Post addressed to the "Deputy Secretary (L), Ministry of Education, Department of Higher Education, Room No. 525, 'C' Wing, Shastri Bhavan, Dr. Rajendra Prasad, New Delhi-110001 by super-scribing "Application for the post of Vice Chancellor of The National Sanskrit University (NSU), Tirupati" in the envelope. The candidates are also advised to send soft copy of application to Ministry's mail id: [vcnsuappointment@gmail.com](mailto:vcnsuappointment@gmail.com).
- iii) The Ministry will not be responsible for the delay in receipt of applications on account of postal delay. In the event of sending their applications by email, they must ensure that their original applications complete in all respects are received in the Ministry within one week after the last date for receipt of application.
- iv) The persons who are already in service should apply through proper channel and submit their applications through their employer along with the NOC/Vigilance Clearance Report given by the Chief Vigilance Officer of their Institutions/Departments along with the applications.
- v) Incomplete applications/applications received after the last date for receipt of applications will not be considered.

Deputy Secretary (Lang)  
Ministry of Education  
(Language Bureau)

**APPLICATION FORMAT FOR THE POST OF VICE CHANCELLOR**

**National Sanskrit University**

Under Ministry of Education, Govt. of India  
Near LIC Road, Balaji Colony, Tirupati, Andhra Pradesh-517507  
Website: [www.nsktu.ac.in](http://www.nsktu.ac.in)

Recent pass  
port size  
photo  
of the  
Candidate

**Advertisement No.NSKTU/Estt/VC/2021 dated 28/09/2021**

**NOTE**

1. This proforma can be downloaded from the Ministry/University's website.
2. The applications in original, duly filled in the prescribed proforma, along with all enclosures should reach the Ministry within 30 days from the date of publication of the advertisement in the News papers i.e. upto 27.10.2021 by Registered/Speed Post to the Deputy Secretary(L), Ministry of Education, Department of Higher Education, Room.No.525 'C' Wing, Shastri Bhavan, New Delhi-110001"-by super-scribing "**Application for the post of Vice Chancellor, National Sanskrit University (NSU), Tirupati**".
3. The candidates are also advised to send scanned copy of the application, duly filled in the prescribed proforma in Ministry's email Id. [vcnsuappointment@gmail.com](mailto:vcnsuappointment@gmail.com). In the event of sending their application by email, candidate must ensure that their original application, complete in all respects, is received by the Deputy Secretary(L), Ministry of Education, Department of Higher Education, Room.No.525 'C' Wing, Shastri Bhavan, New Delhi-110001, within one week after the last date for receipt of application (i.e. 30 days from the date of the publication of this advertisement in the News paper means i.e. 27.10.2021).
4. All the columns in the pro-forma should invariably be filled. If no information is to be provided, then there it should be indicated as NIL or Not Applicable against those columns. .
5. Employed candidates should route their application through proper channel duly certified / forwarded as per Part II of the application as prescribed in the last page. The application received after the last date ( ), due to postal delay or otherwise will not be considered.
6. Each page of the application should be signed by the candidate.

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1. **Name (in Block Letters)** :
2. **Father's Name** :
3. **Mother's Name** :
4. **Date and Place of Birth** :
5. **Sex** : **Male/Female**
6. **Marital status** :
7. **Nationality** :
8. **Indicate whether belongs to SC/ST/OBC category/ Ex-Serviceman** : **Yes/No**  
: **Yes/No**
9. **Present Position held** :
10. **Present Emoluments** :  
(i) **Pay Band:AGP/GP/Basic Pay/Pay Matrix** :  
(ii) **Allowances** :  
(iii) **Total pay/emoluments** :
11. **Address for correspondence (with pin code)** :

12. **Permanent Address (with Pin code)** :
13. **Telephone & Mobile No** :
14. **Email** :
15. **Fields of Specialization under the Subject/Discipline –**
16. **EDUCATIONAL QUALIFICATIONS DETAILS**

Examination/ Degree	Title of Degree/ Diploma	Specialization	Name of Board/ University	Year of Passing	Total Marks	Marks obtained	Division & Grade Percentage	Annexure No.
High School/ Sec. or equivalent								
Higher Secondary/ P.U.C or equivalent/ Senior Secondary/ Inter or equivalent								
Graduation/ B.A degree / Shastri or equivalent								
Post Graduation/ M.A. degree / Acharya or equivalent								
B.Ed. / Shiksha-Shastri or equivalent								
M.Ed. / Shiksha-Acharya or equivalent								
Any other Qualification								

17. **RESEARCH DEGREE**

Examination/ Degree	Subject	Name of University	Title of Thesis/ Dissertation	Date of Submission of Thesis/Dissertation	Date of Award of degree	Annexure No.
M.Phil degree						
Ph.D or equivalent						
Ph.D Degree in Concerned/Allied/ Relevant Discipline						
D.Litt.						

18. **LANGUAGES KNOWN:**  
(Please indicate proficiency in speaking, writing and reading) :-

Sl.No.	Languages	Speaking	Writing	Reading
1.	Sanskrit			
2.	Hindi			
3.	English			
4.	Any other (Pl. Specify)			

**19. TEACHING/ RESEARCH EXPERIENCE**

Teaching Experience in College/ University/ School/ other level	Name of the College University/ Institution	Subject	Status (Permanent/Adhoc/ Contract/ Guest)	Designation	Pay Scale, GP/Pay matrix Level, Total Emoluments	Period		Total Experience in Years And Months	Annexure No.
						From (date)	To (date)		

**20. ADMINISTRATIVE EXPERIENCE**

Sl. No.	Name & address of organisation	Designation	Nature of work	Period (Dates)		Pay Scale, GP/Pay matrix Level, Total Emoluments	Annexure No.
				From	To		

**21. Research Papers published in UGC Approved Journal/ Peer-Reviewed Journal/ Referred Journals/ Non-Referred reputed journals/ CARE listed journals:**

Title Of Article/Research Paper	Name Of Journal	Journals published by	ISBN/ ISSN No.	Whether UGC Approved/ Peer-Reviewed /Referred/ CARE listed etc. details please mention	Impact Factor (if Applicable)	Annexure No.

**22. Publication other than Research papers:**

**(a) Books authored which are published**

Books authored (Complete Book/ Chapter in Edited book/Research Paper in Book)	Authorship (Sole Author/ Co-author/ Editor/Co-Editor/any other)	Title of Book/ Manuscript/ Journals	Details of Publisher (National/ International/ Foreign )	ISBN/ ISSN No.	Annexure No.



**(iv) Contribution towards the development of E-Content :-**

Name of the Course	subject	University/ Institution & Place	Sponsoring Agency(UGC/ GoI/any other)	Contribution (Developed/ Conducted/ any other)	Quadrant/E-content module developed	Complete Course/ Paper/ e-book	Annexure No

**(v)(a) Evidence of actively involved in guiding Ph.D students. (Research Guide)**

Level (Ph.D/M.Ed/ M.Phil./P.G./ D.lit)	Title of Thesis/ Dissertation	Name of University/ Campus	Act as Co-Guide/ Guide	Status (Awarded/In Progress)	Ph.D Awarded date/ Date of Joining Ph.D. under Guidance	Annexure No.

**(b) & (c) Research Projects (minor or major) Completed/Ongoing.**

Type of Project (Major/ Minor) & (National/ International)	Funded By	Title of The Project	Amount	Duration of the Project (in Yrs.)	Status of the Project (Completed/ Progress)	Position in the Project (Principal Investigator/ Co-Principal Investigator/ Director/any status)	Annexure No.

**(d) Consultancy**

Title	Agency	Duration of The Project (in Yrs.)	Grant/Amount mobilized	Status of the Project (Completed/Progress)	Position in the Project	Annexure No.

**(vi) (a) & (b) Patents/ Policy Documents :**

Patent/Policy Document	Description/ Patent	Name of the International/ Central/ State Govt./ Local bodies	Annexure No.

**(c) Awards/Fellowship**

Name of the Award	Description	International/ Central/ State Govt./ Local bodies	Agency	Annexure No.

**(vii) International Exposure (International Conferences organized /attended, Academic Collaboration/ Invited lectures/ Resource Person/ Paper presentation in Seminars :**

Type (Seminar/ Conference/ Invited lectures)	Title of the programme	Paper presented/ Participated/ Resource Person/ Other	Level (International- Abroad/ International –within country/ National/State/ University)	Title of the Research paper	Date / Duration (From- To)	Organiser	Annexure No.

**(viii) Membership of Academic Bodies / Professional Bodies / Associations :-**

Name of the Organization/Body	National/ International	Date / Duration		Annexure No.
		From	To	

**(ix) Membership of Authorities and Bodies of University / Institutions.**

Name of the University/Institution	National/ International	Date / Duration		Annexure No.
		From	To	

**(x) Your contribution as Vice Chancellor of National Sanskrit University for next 5 years. (Not more than 200 words.)**

**(xi) Your vision for the National Sanskrit University – specify :achievable and realistic. [Not more than 200 words.]**

(xii) **Identify three areas that you will take up and make substantial progress during your tenure as Vice Chancellor of National Sanskrit University.(Not more than 200 words.)**

(xiii) **What constraints and challenges you are likely to face in this journey?**

(xiv) **Brief write up regarding candidate's own suitability for the post applied (Not more than 250 words)**

(xv) **Names and contact details of three distinguished individuals well acquainted with Candidate :-**

Sl. No.	Name	Contact details including Present Postal Address/ Phone number/Mobile number/E-mail id.

(xvi) **Other Relevant Information /Significant Contributions not mentioned earlier:**

**I hereby declare that the information/documents enclosed along with this filled in Proforma provided by me are correct.**

**Signature of Candidate**

**Place:**

**Date:**

**PART – II**

**FORWARDING NOTE BY THE EMPLOYER \***

It is certified that Prof./Dr..... of  
..... working in this institution from ..... and  
.....

- 1) Information given in the above proforma is correct as per the service records of the applicant.
- 2) The applicant is clear from vigilance angle.
- 3) The integrity of the applicant is beyond doubt.
- 4) That no major/minor penalty has been imposed on the applicant during the last ten (10) years.
- 5) The cadre controlling authority of the applicant has given clearance to enable him/her apply for the post.
- 6) Attested copies of the last five(5) years of the applicant's Annual Confidential Report / Annual Performance Appraisal Report has been enclosed while forwarding this application.

Countersigned by the authorized signatory on behalf of the employe

\_\_\_\_\_  
\_\_\_\_\_

(Seal of the authorized signatory)

Place \_\_\_\_\_

Date \_\_\_\_\_

\* Wherever applicable