

NATIONAL SANSKRIT UNIVERSITY

TIRUPATI – 517 507 (A.P.)

F.No.NSUT/Estt./Annual Immovable Property Declaration/2021

Dated 31.05.2021

OFFICE ORDER NO.129

Sub: National Sanskrit University – Administration – Submission of the Return for Annual immovable property from the Group – A and Group-B officers – Regarding.

Ref: Note approval of the Vice-Chancellor dated 28.05.2021.

As per the Central Civil Services (Conduct) Rules, 1964, every Government Servant belonging to any service or holding any post including in Group - 'A' and Group-'B' shall submit an Annual Return giving full particulars regarding immovable property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family in the name of any other person.

All Group-A and Group-B staff are requested furnish the Return on Immovable property for the year 2020 (as on 01.01.2021), **on or before 10th June, 2021**, in the form enclosed. All newly recruited faculty and officer shall also submit this Return as on 1st January, 2021 or the date of their reporting in the University consequent to their appointment.

The Returns may be submitted to the undersigned on or before 10th June, 2021.



REGISTRAR

To

The Concerned.

Copy to

The Finance Officer

The Deputy Registrar

The Assistant Registrar (Admn.)

The Assistant Registrar (F&A)

Information Scientist for hosting/updating the University website.

The System Analyst

PS to Vice-Chancellor

PS to Registrar

Office Order File.

NATIONAL SANSKRIT UNIVERSITY:: TIRUPATI

STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR 2020 AS ON 01.01.2021

Name of Faculty/Officer (in full) _____ Designation: _____ Date of Birth: _____

ID No.: _____ Present Pay: Rs. _____

| Name of District, Sub-Division, Taluk & Village or City in which property is situated | Name & Details of Property Housing, Lands and Other Buildings | Cost of construction /Acquirement including land in case of house and year when purchased | Present Value * | If not in own state in whose name held & his/her relationship to the Govt. Servant | How acquired, whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition and name with details of person (s) from whom acquired. | Annual Income from Property | Remarks |
|---|---|---|-----------------|--|---|-----------------------------|---------|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| | | | | | | | |

Signature

Date

NOTES:

- 1) * In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated
- 2) ** Includes short term leases also.
- 3) The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group A and Group B) services under rule 18(1) of the CCS (conduct) Rules, 1964 on the first appointment to the Service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government Servant.
- 4) The wording 'No change or No addition or as in the previous year' may be avoided and full details are to be provided.
- 5) The Columns should be filled up neatly in capital letters.