राष्ट्रीयसंस्कृत विश्वविद्यालय / NATIONAL SANSKRIT UNIVERSITY

(A Central University estd. by an Act of Parliament), Tirupati-517507

F.No/ NSU/F&A/5206/2026-27/102 Date: 03-11-2026

CIRCULAR No.41 of 2026-27

Sub:- National Sanskrit University - Accounts– Submission of the Declaration form of annual income and savings for Income tax purpose (2026-27) – Regarding.

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All Staff members are requested to submit the details of Income received and savings made which are to be considered for computation of Income Tax during the financial year **2026-27** in the prescribed form enclosed herewith. The forms duly filled in are to be submitted to the accounts section of the University on are before 20th Dec 2026. Kindly be informed that failure to submit the details would result in non-incorporation of the same in IT computation & TDS.

3/11/2026

ASSISTANT REGISTRAR (F&A)

Encl: Declaration Form.

To

All the Teaching and Non Teaching staff of the University

NATIONAL SANSKRIT UNIVERSITY : TIRUPATI		
DECLARATION FORM OF ANNUAL INCOME AND SAVINGS FOR INCOME TAX PURPOSE (FY 2026-27 AY 2027-28)		
	From	To
		The Registrar
	S/o,D/o.:	National Sanskrit University
	National Sanskrit University	Tirupathi
	Tirupathi	
	PAN No:	Teaching **Teaching**
	Designation:	**Non-Teaching**
	Gender: **Male/Female**	Date of Birth:
	Date of Joining:	Date of Retirement:
	Mobile No:	S.No:

Sir,

Sub: Submission of Proof of savings and other Income received for assessing Income Tax – Financial Year 2026-27

1. Please find enclosed herewith my declaration and following proofs of tax savings and other income during the financial year **2026-27** together with the documentary evidence(s) self-attested

2. Enclosed Documents:
   1.
   2.
   3.
   4.
   5.
   6
3.

1. I certify that particulars furnished are true and correct to the best of my knowledge and belief.
2. I also certify that these savings have been made/proposed savings will be made by me from my own salary income/sources.
3. Proof of the proposed savings declared will be submitted latest by 30th Jan 2027.
4. I understand that if I am unable to submit the self-attested saving proofs for the current savings by 20th Dec, 2026 & proposed savings evidences by 30th Jan 2027, the existing savings/Income may be accounted and the Income tax due may be deducted accordingly without any further intimation to me.
5. I will be personally responsible to Income Tax Department, Govt. of India, for all information pertaining to income tax assessment.
6. I to hereby declare I have not mentioned any Income/Savings related to my Husband/wife for the financial year **2026-27** in the enclosed statement of declaration, who is working as _____

Thanking you,

Place: Yours faithfully,

Date:

Signature

PTO

Savings Investment and other income Declaration Form for FY 2026-27			
S. No	**TOTAL INCOME RECEIVED FOR THE YEAR 2026-27**	Sub Total	**Grand Total**
1	Gross Salary/Remuneration /Hon. for 12 months (Mar-26 to Feb-27)		
2	Honorarium received (from Projects, Seminar, Sadas, Exam etc.,)		
3	Remuneration (Invigilation, Evaluation, Hostels etc.,		
4	Children education Fee reimbursement		
5	Interest/Dividends on investments received		
6	House Rent received		
7	Other source of income if any		
		Gross Total Income	
1	House rent paid by the employee (Sub to receipt of HRA) for 12 months		
2	Interest on Housing loan (U/s 24) paid to bank s etc., Year of construction		
3	Medical insurance claim policy payment (U/s 80D)		
4	Medical treatment etc. and deposit made for Maintenance of Handicapped dependant person (Proof to be enclosed). (U/s 80DD/80U)		
5	Education Loan (Up to 8 Years from the date of Interest charged (U/s 80-E)		
6	Donations / Flood relief fund (Proof to be enclosed) (U/s 80-G)		
		Total	
Chapter VIA Deductions			
1	LIC/PLI premium paid GPF/CPF/VPF (U/s 80CC)		
2	Contribution to NPF made by employee (U/s 80-CCD)		
3	Employeers NPS Contribution (U/S 80-Cd(21))		
4	Management share invested in NPF individual account (U/s 80CCE)		
5	Investment in equate savings scheme/NSC/U. Lib/Mutual fund bonds (U/s 80-CCG)		
6	Housing loan principle (NSUT) (U/s 80-CC)		
7	Housing loan principle (Bank) (U/s 80-CC)		
8	Post Office term deposit /Bank FDR's (for a period of 10 years and above) (U/s 80-CC)		
9	Children education Fee reimbursement (U/s 80-CC)		
	Total of U/s 80-C/CCC /CCD restricted* the tune of *(Rs 1,50,000+ Rs 50,000) 2.00,000/-		

I here by declare that Information as stated above is true and correct. I also authorize the Vidyapeetha to recover the income tax (TDS) from my salary based on the declaration/documents submitted by me. I am personally liable to pay Income Tax proceedings for any misstatements in the declaration or proofs submitted herewith if they are inconsistent with the requirement of Income Tax Act, 1961.

I _____ solemnly declare that to the best of my knowledge and belief the information given above is correct and complete.

Date:

Place:

Signature