

INFORMATION HANDBOOK

UNDER

RIGHT TO INFORMATION ACT, 2005



National Sanskrit University

(A Central University)

TIRUPATI – 517 507 (A.P)

(WEBSITE: <https://nsktu.ac.in/>)

INTRODUCTION

The National Sanskrit University, Tirupati, A Central University established under Central Sanskrit Universities Act, 2020, is a premier institution in the field of higher learning in Sanskrit studies, traditional sastras and Pedagogy. Its main aim is to protect, preserve and propagate the traditional knowledge hidden in the rich heritage of sastras to the future generation. It is fully funded by Ministry of Education through University Grants Commission.

This Hand Book has been prepared for information of the general public as required under the Right to Information Act, 2005 passed in the Parliament of India which provides for setting out the practical regime of Right to Information for citizens to secure access to information under the control of public authorities.

This information Hand Book will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing the National Sanskrit University, Tirupati and related information. This information Hand Book is divided into XVII manuals. The Right to information act under section 2(h) covers all central, state and local govt. bodies and in addition to the executive, it also applies to the judiciary and legislature. It covers all bodies owned, controlled or substantially financed, either directly or indirectly by the government and non government organizations and other private bodies substantially funded, directly or indirectly by the government. This would seem to include private schools, hospitals and other commercial institutions that have got subsidies in the form of land at concessions rates or tax concessions, among others.

As required under the Act, **Kadiyam Venkata Narayana Rao Registrar**, National Sanskrit University has been designated **as the First Appellate Authority** of the University. The Officers who are designated as CPIOs are available in the University website at <https://nsktu.ac.in/index.php/rti-act-cpios/> who can be contacted for information to be provided under the Act.

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MANUAL V

Section 4(1)(b)(v)

THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD BY IT UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

The University observes the Rules, Regulations, Instructions, etc., as prescribed in the following documents for the discharge of its day to day functions:

- i. Central Sanskrit Universities Act, 2020 available at <https://nsktu.ac.in/wp-content/uploads/2022/01/Acts-Final-1.pdf>.
- ii. University ordinance available at <https://nsktu.ac.in/wp-content/uploads/2022/06/Revised-Ordinance.pdf>
- iii. Draft cadre recruitment rules available at <https://nsktu.ac.in/wp-content/uploads/2021/03/Draft-Cadre-Recruitment-Rules-2021.pdf>
- iv. Office orders, circulars, notifications issued by our university from time to time.
- v. Office memorandums, orders and instructions issued from time to time by the Government of India.
- vi. FR & SR., GFR, CCS (CCA), TA/DA, CCS (Pension) rules etc., of Government of India.

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