

INFORMATION HANDBOOK

UNDER

RIGHT TO INFORMATION ACT, 2005



National Sanskrit University

(A Central University)

TIRUPATI – 517 507 (A.P)

(WEBSITE: <https://nsktu.ac.in/>)

INTRODUCTION

The National Sanskrit University, Tirupati, A Central University established under Central Sanskrit Universities Act, 2020, is a premier institution in the field of higher learning in Sanskrit studies, traditional sastras and Pedagogy. Its main aim is to protect, preserve and propagate the traditional knowledge hidden in the rich heritage of sastras to the future generation. It is fully funded by Ministry of Education through University Grants Commission.

This Hand Book has been prepared for information of the general public as required under the Right to Information Act, 2005 passed in the Parliament of India which provides for setting out the practical regime of Right to Information for citizens to secure access to information under the control of public authorities.

This information Hand Book will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing the National Sanskrit University, Tirupati and related information. This information Hand Book is divided into XVII manuals. The Right to information act under section 2(h) covers all central, state and local govt. bodies and in addition to the executive, it also applies to the judiciary and legislature. It covers all bodies owned, controlled or substantially financed, either directly or indirectly by the government and non government organizations and other private bodies substantially funded, directly or indirectly by the government. This would seem to include private schools, hospitals and other commercial institutions that have got subsidies in the form of land at concessions rates or tax concessions, among others.

As required under the Act, **Kadiyam Venkata Narayana Rao Registrar**, National Sanskrit University has been designated **as the First Appellate Authority** of the University. The Officers who are designated as CPIOs are available in the University website at <https://nsktu.ac.in/index.php/rti-act-cpios/> who can be contacted for information to be provided under the Act.

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MANUAL IV

Section 4(1)(b)(iv)

THE NORMS SET BY IT FOR DISCHARGE OF ITS FUNCTIONS

The Executive Council is the principal executive body of the University and is responsible for general superintendence, directions and control of the affairs of the University, whereas the principle academic body of the University is the Academic Council which is responsible for the maintenance of the standards of the teaching and other academic activities. The Finance Committee manages the financial estimates of the University and other financial activities as per laid down norms. There is a Planning and Monitoring Board; Board of Studies etc. empowered to monitor the development of various programs, courses and academic guidelines. In addition to UGC Regulations, as amended from time to time, the rules, regulations, directions of Govt. of India are followed in letter and spirit by the University.

Nature of Functions /services offered:

As specified in the objective of the university on the following Link:
<https://nsktu.ac.in/index.php/objectives/>

Norms/Standards for Functions/Service Delivery:

As specified in the Central Universities Act, 2020 on the following link:
<https://nsktu.ac.in/wp-content/uploads/2022/01/Acts-Final-1.pdf>

Process by which these services can be accessed:

These can be accessed through University website available at the following link: <https://nsktu.ac.in>

Process of redress of Grievances:

The redressal of Grievances of the students and stake holders is the top priority of the University. The task of handling the Grievances of the students has been assigned to Dean-Students Welfare. The Grievances of Staff and other members are handled by duly formed committees. Details are available in the following link in p.no. 43, 44 and 49.

<https://nsktu.ac.in/wp-content/uploads/2022/06/Revised-Ordinance.pdf>

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