

**NATIONAL SANSKRIT UNIVERSITY
TIRUPATI**

F.No. NSUT/Admn./MTTP/DEOPR/2025-26

Date:18.12.2025

NOTIFICATION FOR WALK-IN-INTERVIEW

Eligible candidates are invited for Walk-in-Interview for engagement of Data Entry Operators-Cum-Proof Readers for Mahabharata Telugu Translation Project of National Sanskrit University, Tirupati.

The engagement will be made purely on temporary basis for a period of six months initially.

DATA ENTRY OPERATORS-CUM-PROOF READERS - 04		Date of Walk-in-Interview and time
Qualification	Acharya / M.A. in Sanskrit	31.12.2025 03:00 P.M.
Desirable	Good knowledge of DTP in Sanskrit, Telugu and English and working knowledge of Sanskrit to Telugu Translation	
Age Limit	55 Years	
Remuneration	Rs.20,000/- per month (Consolidated)	
Duration	Until the end of the project	

VENUE: Dean's Chamber, School of Darsanas

GENERAL INFORMATION

1. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC) (Non- creamy Layer)/ Differently-abled (a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.

UGC Seven Point Scale

Grade	Scale	Grade Description	Percentage Equivalent
O	5.50 - 6.00	Outstanding	75-100
A	4.50 - 5.49	Very Good	65-74

B	3.50 - 4.49	Good	55-64
C	2.50 - 3.49	Average	45-54
D	1.50 - 2.49	Below Average	35-44
E	0.50 - 1.49	Poor	25-34
F	0.00 - 0.49	Fail	0-24

2. The selections shall be based only on the performance in the interview.
3. The University reserves right to increase/decrease or cancel any post/notification without assigning reasons thereon.
4. If any claim/certificate/ document is found to be false/fake/incorrect at any stage of verification before or after engagement, necessary action will be initiated against the candidate and the candidature shall be cancelled and engagement shall be terminated forthwith if engaged.
5. The University reserves the right:
 - a. to fill up or not to fill up any of the vacancies advertised without assigning any reasons.
 - b. to revise/re-schedule/cancel/suspend the recruitment process without assigning any reason. The decision of the University shall be final, and no appeal shall be entertained.
 - c. to reject any application without assigning any reason thereof.
 - d. to relax the eligibility conditions in deserving cases.
6. Canvassing will lead to debarring the candidature.
7. The applicants are advised to satisfy themselves before attending Walk-in-Interview that they fulfil the eligibility conditions as laid down for the positions in this notification. No enquiry seeking advice as to eligibility etc., will not be entertained.
8. Caste Certificate issued by Officer who is not below the rank of Mandal Revenue Officer/Tahsildar concerned in respect of SC/ST/OBC candidates shall be submitted at the time of Walk-in Interview.
9. The candidates shall attend the Walk-in-Interview at their own expenses.
10. All the candidates are hereby requested to be present one hour in advance before the schedule time of test / interview.
11. The candidates must submit a Demand Draft/ Banker's Cheque for Rs. 500/- (Rupees Five Hundred only) drawn in favour of The Registrar, National Sanskrit University, Tirupati, payable at Tirupati towards registration fee/processing fee at the time of verification.
12. Further, candidates belonging to SC/ST/PwBD categories and women candidates who are going to appear for the Data Entry Operators - Cum - Proof Readers test / interview are not required to pay any fee.
13. The engagement of Data Entry Operators - Cum - Proof Readers are purely temporary.
14. Please go through the University website <https://nsktu.ac.in> at regular intervals for updates / amendments / addendums etc.
15. Jurisdiction: In case of any disputes, the territorial jurisdiction for adjudication shall be the Hon'ble High Court of Andhra Pradesh only.
16. Engagement of Data Entry Operators - Cum - Proof Readers is further subject to

the following conditions:

- a. The engagement of Data Entry Operators – Cum – Proof Readers are purely temporary and will not have any claim over regularization. The engagement is purely for six months initially.
- b. The engagement of above said post(s) are for a period of six months initially. The University reserves the right to terminate the services of above said posts without assigning any reasons therefor even before the expiry of term as stipulated.
- c. Data Entry Operators – Cum – Proof Readers will not have any claim or entitlement of such benefits which are admissible to the regular employees of the University.
- d. Data Entry Operators – Cum – Proof Readers shall abide by all other conditions/rules of National Sanskrit University, Tirupati in force and changes if any thereon from time to time.
- e. The Data Entry Operators – Cum – Proof Readers shall not deny any assignment given by the Principal Investigator / Coordinator of the Project / Heads of the university etc., as per the requirement.
- f. The honorarium payable is subject to TDS under the Income Tax Act, 1961 and other relevant provisions in force, as applicable.


REGISTRAR

Place: Tirupati.

Date: 18.12.2025.