

NATIONAL SANSKRIT UNIVERSITY : TIRUPATI			
DECLARATION FORM OF ANNUAL INCOME AND SAVINGS FOR INCOME TAX PURPOSE (FY 2025-26 AY 2026-27)			
	From	To	
		The Registrar	
	S/o,D/o.:	National Sanskrit University	
	National Sanskrit University	Tirupathi	
	Tirupathi		
	PAN No:	Teaching	Teaching
	Designation:	Non-Teaching	
	Gender: Male/Female	Date of Birth:	
	Date of Joining:	Date of Retirement:	
	Mobile No:	S.No:	

Sir,

Sub: Submission of Proof of savings and other Income received for assessing Income Tax – Financial Year 2025-26

- Please find enclosed herewith my declaration and following proofs of tax savings and other income during the financial year **2025-26** together with the documentary evidence(s) self-attested
- Enclosed Documents:
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- I certify that particulars furnished are true and correct to the best of my knowledge and belief.
 - I also certify that these savings have been made/proposed savings will be made by me from my own salary income/sources.
 - Proof of the proposed savings declared will be submitted latest by 30th Jan 2026.
 - I understand that if I am unable to submit the self-attested saving proofs for the current savings by 20th Dec, 2025 & proposed savings evidences by 30th Jan 2026, the existing savings/Income may be accounted and the Income tax due may be deducted accordingly without any further intimation to me.
 - I will be personally responsible to Income Tax Department, Govt. of India, for all information pertaining to income tax assessment.
 - I to hereby declare I have not mentioned any Income/Savings related to my Husband/wife for the financial year **2025-26** in the enclosed statement of declaration, who is working as _____

Thanking you,

Place:

Yours faithfully,

Date:

Signature

Savings Investment and other income Declaration Form for FY 2025-26

S.No	TOTAL INCOME RECEIVED FOR THE YEAR 2025-26	Sub Total	Grand Total
1	Gross Salary/Remuneration /Hon. for 12 months (Mar-25 to Feb-26)		
2	Honorarium received (from Projects, Seminar, Sadas, Exam etc.,)		
3	Remuneration (Invigilation, Evaluation, Hostels etc.,		
4	Children education Fee reimbursement		
5	Interest/Dividends on investments received		
6	House Rent received		
7	Other source of income if any		
Gross Total Income			

S.No	Deductions	Sub Total	Grand Total
1	80 CCD(2) Employer's Contribution to NPS		
Total			

I here by declare that Information as stated above is true and correct. I also authorize the Vidyapeetha to recover the income tax (TDS) from my salary based on the declaration/documents submitted by me. I am personally liable to pay Income Tax proceedings for any misstatements in the declaration or proofs submitted herewith if they are inconsistent with the requirement of Income Tax Act, 1961.

I _____ solemnly declare that to the best of my knowledge and belief the information given above is correct and complete.

Date:

Place:

Signature



NATIONAL SANSKRIT UNIVERSITY: TIRUPATI

F.No.NSU/5206/Accts/2025-26

Date:27-10-2025

CIRCULAR

All the Staff members are requested to submit the details of Income received and savings made which are to be considered for computation of Income Tax during the financial year **2025-26** in the prescribed enclosed herewith. The forms duly filled in are to be submitted to the accounts section of the National Sanskrit University, Tirupati on or before 30th Nov 2025. Kindly be informed that failure to submit the details would result in non-incorporation of the same in IT computation & TDS.

REGISTRAR

Encl: IT Declaration Form

To be circulated among all Teaching & Nonteaching staff of Vidyapeetha
To be circulated among all Guest Faculty of Vidyapeetha
Copy to PS to VC, Registrar, FOi/c, CE, UE, All ARs.
Circular File Notice Boards