

राष्ट्रीयसंस्कृतविश्वविद्यालयः, तिरुपतिः
NATIONAL SANSKRIT UNIVERSITY, TIRUPATI

F.No. NSUT/Admn./MMTTC-Support Staff/2025-26

Date: 20.08.2025

NOTIFICATION FOR WALK-IN-INTERVIEW
(SUPPORT STAFF)

Eligible candidates are invited for Walk-in-Interview for engagement of three (03) Support Staff in Malaviya Mission Teacher Training Centre (MMTTC) of National Sanskrit University, Tirupati. The appointments on the posts will be made purely on **Contractual Basis** for a period up to **March, 2026**.

1. Project Assistant – 01 (One)		Date of Walk-in-Interview and Time
Qualification	Master's Degree in any discipline from any recognised Institute / University	04.09.2025 11:00 A.M.
Age Limit	Preferably below 35 Years	
Consolidated Remuneration	Rs.35,000/- per month	
Skills Documentation	Strong documentation skills are essential for preparing Reports and Managing Records	
Computer Literacy	Working knowledge of computer operation (MS Office, Google tools) is expected	
Audio-Visual Skills	For some roles, videography, photography, audio recording and video editing skills are preferred	
Experience	Experience working in academic institutions is often preferred particularly in roles involving media and technology	
<i>Language proficiency in Sanskrit, Hindi, English and Good Communication Skills is required.</i>		

2. Computer Assistant – 01 (One)		Date of Walk-in-Interview and Time
Qualification	Bachelor's Degree Engineering / Technology in Computer Science and Technology / Information Technology from any recognised Institute / University	04.09.2025 02:30 P.M.
Age Limit	Preferably below 35 Years	
Consolidated Remuneration	Rs.30,000/- per month	
Computer Literacy	Working knowledge of computer operation (MS Office, Noting and Drafting) Knowledge of computer software related with online meeting platforms, graphics designing (Photoshop and Corel Draw etc.)	
<i>Language proficiency in Sanskrit, Hindi, English and Good Communication Skills is required.</i>		

3. Support Staff – 01 (One)		Date of Walk-in-Interview and Time
Qualification	Intermediate in any discipline from any recognised Institute / University	04.09.2025 04:30 P.M.
Age Limit	Preferably below 30 Years	
Consolidated Remuneration	Rs.22,000/- per month	
Organizational Skills	Positions involving program coordination or administrative tasks require strong organizational and time management skills	
Language proficiency in Sanskrit, Hindi, English and Good Communication Skills is required.		

Venue:

Council Hall, Administrative Building, National Sanskrit University, Tirupati.

GENERAL INSTRUCTIONS:

- 1 The hiring on these posts will be on purely **Contractual Basis** only and the appointment will be purely temporary in nature. The selected candidates shall have no right to claim for regularization in the University.
- 2 The prescribed qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for the interview.
- 3 Applicability of reservation and age relaxation will be as per the Government of India rules.
- 4 Wherever the number of candidates attended the Walk-in-Interview in response to the Notification is considerably more and in case it does not seem feasible or convenient to interview all the candidates, the University at its discretion, may restrict the number of candidates to a reasonable limit on the basis of merit in terms of the qualifications, and experience higher than the minimum prescribed for the post.
- 5 All the candidates are hereby requested to be present at the schedule time of Walk-in-Interview for verification of testimonials / credentials. All the candidates should carry their Biodata / CV, Original Certificates, Caste Certificate (wherever applicable). Further, they are requested to submit a copy of the same at the time of verification.
- 6 The process of selection may include a Skill Test / Presentation / Interview or a combination of all.
- 7 The University shall process the applications entirely on the basis of information/documents submitted by the candidates. In case the information/documents are found to be false or incorrect, the responsibility and liability shall lie solely with the candidate and the candidature of such candidate will be rejected even after the selection.
- 8 Before appearing for interview, candidates are advised to go through the Notification for Walk-in-Interview carefully and check their eligibility. No enquiry in this regard will be entertained.
- 9 All correspondence from the University (if any), shall be sent only to the email address provided by the candidate in the Bio-Data / CV.
- 10 Any addendum/corrigendum (if any) to this Notification for Walk-in-Interview, will be uploaded at National Sanskrit University website only.
- 11 The candidates are advised to check the university website regularly for updates.
- 12 Canvassing in any form will be treated as disqualification.
- 13 The University reserves the right to revise/reschedule/cancel/suspend/withdraw the engagement process in part or full without assigning any reason. The decision of the University shall be final and no appeal in this regard shall be entertained.

- 14 In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the University reserves the right to modify/withdraw/cancel any communication to the candidate or hiring made in this regard.
- 15 In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
- 16 If the service of any candidate is not found satisfactory, his/her services may be terminated without assigning any reason to him/her.
- 17 University will not provide any Travelling Allowance or Accommodation to the candidate for attending the interview.
- 18 Visit the University Website: <https://nsktu.ac.in/> at regular intervals for updates, amendments, addendums, etc.,
- 19 Jurisdiction: In case of any dispute, the territorial jurisdiction for adjudication shall be the Hon'ble High Court of Andhra Pradesh only.


REGISTRAR 20/8

Tirupati.
Date: 20.08.2025.