

# INFORMATION HANDBOOK

UNDER

RIGHT TO INFORMATION ACT, 2005



## National Sanskrit University

(A Central University)

TIRUPATI – 517 507 (A.P)

(WEBSITE: <https://nsktu.ac.in/>)

## INTRODUCTION

The National Sanskrit University, Tirupati, A Central University established under Central Sanskrit Universities Act, 2020, is a premier institution in the field of higher learning in Sanskrit studies, traditional sastras and Pedagogy. Its main aim is to protect, preserve and propagate the traditional knowledge hidden in the rich heritage of sastras to the future generation. It is fully funded by Ministry of Education through University Grants Commission.

This Hand Book has been prepared for information of the general public as required under the Right to Information Act, 2005 passed in the Parliament of India which provides for setting out the practical regime of Right to Information for citizens to secure access to information under the control of public authorities.

This information Hand Book will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing the National Sanskrit University, Tirupati and related information. This information Hand Book is divided into XVII manuals. The Right to information act under section 2(h) covers all central, state and local govt. bodies and in addition to the executive, it also applies to the judiciary and legislature. It covers all bodies owned, controlled or substantially financed, either directly or indirectly by the government and non government organizations and other private bodies substantially funded, directly or indirectly by the government. This would seem to include private schools, hospitals and other commercial institutions that have got subsidies in the form of land at concessions rates or tax concessions, among others.

As required under the Act, **Commander Challa Venkateswar (Retd.), Registrar**, National Sanskrit University has been designated **as the First Appellate Authority** of the University. The Officers who are designated as CPIOs are available in the University website at <https://nsktu.ac.in/index.php/rti-act-cpios/> who can be contacted for information to be provided under the Act.

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## **MANUAL III**

### **Section 4(1)(b)(iii)**

#### **THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY**

The following are the authorities of the University:

1. The Court
2. The Executive Council
3. The Board of Studies
4. The Academic Council
5. The Finance Committee
6. The Planning and Monitoring Board

**The Court** is the chief authority of university and it's review the broad policies and programmes of the University from time to time, and suggest measures for the improvement and development of the University.

**The Executive Council** is the principal executive body of the University. EC is chief authority for all activities of University following values and ethics.

**The Board of Studies** approve subjects for research for various degrees and other requirements of research degrees and recommend the concerned School Board.

**The Academic Council** is the principal academic body of the University and coordinate and exercise general supervision over the academic policies of the University.

**The Finance committee** recommends all proposals relating to creation of posts, and those items which have not been included in the budget before they are considered by the Executive Council.

**The Planning and Monitoring Board** is responsible for overall perspective planning and development of the University.

The University follows the decision making process through the channels as prescribed in its Central Sanskrit Universities Act, 2020 available at <https://nsktu.ac.in/wp-content/uploads/2022/01/Acts-Final-1.pdf>.

**Final decision making authority:**

<https://nsktu.ac.in/index.php/executive-council-2/>

<https://nsktu.ac.in/index.php/vitta-samithi-finance-committee/>

<https://nsktu.ac.in/wp-content/uploads/2022/01/Acts-Final-1.pdf>.