



NATIONAL SANSKRIT UNIVERSITY:TIRUPATI

Form ADV-2

(Central University)
(Re-Accredited by the NAAC at "A" Grade with 3.71 CGPA out of 4 point scale)
(Recognized by the UGC as the "Centre of Excellence in the Subject of Traditional Shastras")

FORM FOR ADJUSTMENT OF TEMPORARY ADVANCE

To
The Registrar
NS University, Tirupati

Date:

Sir,

Sub:- Adjustment of Temporary Advance – Requested – Reg.

I herewith submit Nos. of vouchers for a sum of Rs. (Rupees

..... only) towards the temporary advance drawn by me on

by me in connection with The details

of the bills are as detailed below. The excess amount of Rs. incurred by me in respect

of the above advance may be reimbursed to me. The unspent balance of Rs. is paid

through Cheque No. dated:

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(Separate sheet may be used for more details)

Yours sincerely,

PFMS Vendor Code :
Bank Account No. :

Signature :
Name :
Designation :

VERIFICATION-CUM-SANCTION ORDER

Sanction No:

Date:

The bills are verified and found correct. Hence, sanction is / may be accorded for adjustment of advance of Rs. with an expenditure of Rs. from Grant-in-Aid / other Grant viz. for the FY

Clerk / Asst

SO

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FO

Registrar

FOR USE IN ACCOUNTS SECTION

Advance Ref #:
Date of drawal:

Pass Order
Passed for Rs. (Rupees)

Details	Amount Rs.
Expenditure	
Advance Drwn	
Net Payable / Recoverable	

Clerk / Asst SO AR(F&A)

FO

Registrar