



NATIONAL SANSKRIT UNIVERSITY :: TIRUPATI

(A Central University established by an Act of Parliament)

(Erstwhile Rashtriya Sanskrit Vidyapeetha)

NOTIFICATION

Applications are invited from eligible candidates for filling up of the post of **Assistant Registrar (Finance & Accounts) on Deputation basis for a period of one year** in the National Sanskrit University, Tirupati.

S. No.	Name of the Post	No. of Posts Vacant	Level in Pay Matrix (7 th CPC)
1.	Assistant Registrar (Finance & Accounts) on Deputation basis for a period of one year	01	Level-10

Note : Applications on the prescribed proforma uploaded on NSU website may be used for applying for the post of Assistant Registrar (Finance & Accounts) on Deputation basis.

Eligibility Conditions:

Essential Qualifications/Experience:

- A Bachelor Degree from a recognized University; and
- Officers holding analogous posts on regular basis or with five years regular service in Level 7/Level 8 in the Central/State Government, University and other autonomous organisations.

Desirable:

- At least 5 years experience in supervisory level in Finance/Audit in the University system/Higher Educational/Research Institutions of National Importance/Autonomous body of Central/State Governments.
- Knowledge of Computer Applications.

General conditions:

- Upper age limit: Maximum 56 years.** The Maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of applications.
- Persons in service of Govt./Autonomous/PSU should forward hard copy of application through proper channel along with vigilance clearance, integrity certificate and attested copy of last five years ACR/APAR's.

3. The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government etc., shall ordinarily not exceed five years.
4. Hard Copy of application should be submitted in the proforma enclosed and be forwarded by the Cadre Controlling Authority.
5. **Internal Candidates** who are in the direct line of promotion in their respective feeder cadre shall not be eligible for consideration for appointment on deputation basis.
6. The other terms and conditions of the appointment on deputation will be governed in accordance with the guidelines issued by the GoI/DoPT vide letter No.6/8/2009-Estt(Pay II) dated 17.06.2010 and as amended from time to time.
7. Merely possessing the prescribed qualifications and requisite experience would not entitle a person to be shortlisted/selected.
8. Candidates who have not completed mandatory **Cooling Off** period may not be recommended by the organizations.
9. The selected candidates will be appointed on deputation basis initially for a period of one year, which may be further curtailed/extended in the interest of administrative exigencies on mutual consent of the lending/borrowing departments.
10. The University reserves the right:
 - (a) to fix criteria for screening the applications so as to reduce the number of candidates to be called for written tests/interview.
 - (b) to frame a panel of filling up future vacancies arising during the tenability of panel which is normally operative for one year;
 - (c) not to fill up the advertised position.
11. The selection will be made on the basis of performance in the written test/interview as to be decided by the Competent Authority.
12. No TA/DA or local conveyance shall be paid to the candidates called for written tests/interview.
13. Incomplete applications shall liable to be rejected and no correspondence will be entertained.
14. Applications received after last date shall not be entertained and the University will not be responsible for any postal delay.
15. Amendments/changes, if any, in the advertisement shall be published only on the NSU Website (<http://nsktu.ac.in>).

The eligible and interested persons may apply in the format available on the University website <http://nsktu.ac.in> and may forward the application duly completed along with requisite documents, so as to reach the **Registrar, National Sanskrit University, Tirupati on or before 14th December, 2020 by 5:30 PM.** Application received after the due date will not be considered.

Advt.No.NSKTU/Estt./AR (Dep.)/2020 dated 11.11.2020

REGISTRAR i/c