



# NATIONAL SANSKRIT UNIVERSITY

(A Central University established by an Act of Parliament)  
TIRUPATI – 517 507 (A.P.)

Sl.No. \_\_\_\_\_

## APPLICATION FORM FOR THE POST OF DEPUTY LIBRARIAN

Latest  
Photograph  
(self attested)

- Note :
1. The Application form should be **filled in English** by the candidate in his/her own handwriting.
  2. **Self attested latest passport size photograph** to be affixed in the space provided and one **additional photograph** to be attached in the application form.
  3. Candidates should fill up the application form. If the space provided is inadequate, information may be given in a separate sheet and to be attached.
  4. In-complete Application in any respect will not be entertained.

Advertisement No. \_\_\_\_\_ dated \_\_\_\_\_ D.D. No. \_\_\_\_\_

Dated \_\_\_\_\_ Amount \_\_\_\_\_ Name of the Bank \_\_\_\_\_

(Candidates should write Name of the Post, Name of the Candidate, Mobile No. on backside of the Bank Draft.)

### FOR OFFICE USE ONLY

REGN. No.

#### Scrutiny Committee Recommendations :

Name of the Candidate :

Eligible / Not Eligible :

Date:

**Member      Member      Member      Chairman**  
**Scrutiny Committee**

1. Full Name (In block letters) : \_\_\_\_\_

2. Father's Name : \_\_\_\_\_

3. Mother's Name : \_\_\_\_\_

4. Date of Birth : \_\_\_\_\_ Age in Years: \_\_\_\_\_  
(As per X class/H.S.C. certificate or its equivalent)

5. Gender : Male / Female

6. Category : SC  ST  OBC  PWD  EwS  Gen.

7. Whether Physically Challenged, if yes : VH  HH  OH   
(Please tick )

(In case of SC/ST/OBC/EWS, a valid certificate in support thereof from the competent authority should be enclosed. In case of Person With Disability-Category of Disability to be mentioned and Certificate in support thereof from Medical Board or Competent Authority should be enclosed.)

8. Place of Birth : \_\_\_\_\_  
(Please mention name of the Village/District, State)

9. Nationality : \_\_\_\_\_

10. Mother Tongue : \_\_\_\_\_

11. Marital Status : Married/Unmarried/Widowed/Separated/Divorced

12. In case of married women,  
Name of Husband : \_\_\_\_\_

13. Languages known

1. Speak : \_\_\_\_\_

2. Read : \_\_\_\_\_

3. Write : \_\_\_\_\_

14. Permanent Address : \_\_\_\_\_  
(with Pin code)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

15. Address for Correspondence : \_\_\_\_\_  
(with Pin code)

\_\_\_\_\_

\_\_\_\_\_

16. Contact Telephone/Mobile Number : \_\_\_\_\_

17. Email ID : \_\_\_\_\_

18. Educational Qualifications :

(Examinations passed from Matriculation/Higher Secondary onwards to Doctorate Degree etc., as on date of advertisement with full and exact details must be given. Self Attested true copies should be attached to this application)

Examination/Degree Passed	Name of the Board/University	Year of Passing	Division/Grade	% of Marks obtained in aggregate (upto decimal of two digits.)	Subjects Taken	Remarks, if any
High School/ X Class/HSC or its equivalent						
Intermediate/Higher Secondary examination/ PS or its equivalent						
Graduation (B. A/Sastri or its equivalent)						
Post Graduation (M.A/Acharya or its equivalent)						
B.Li.Sc.						
M.Li.Sc.						
M.Phil						
Any other Degree(s) / Diploma(s)						
NET examination (CSIR/UGC/ICAR)						
Ph.D.*/ Vidyavaridhi*						
Any other Qualification						
* To be mentioned 'Y' in the remarks column if Ph.D. Degree is in accordance with the UGC (Minimum standards procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 otherwise 'N'.						

Specialization in Graduation : \_\_\_\_\_

Specialization in Post Graduation : \_\_\_\_\_

Date of Registration/Admission for Ph.D : \_\_\_\_\_

Title of Ph.D. and or D.Litt. : \_\_\_\_\_

Date of Award of Ph.D. : \_\_\_\_\_

19. Experience :  
(Enclose separate sheet if necessary)

S.No.	Organisation	Period of Service		Scale of Pay	Designation	Subjects taught
		From	To			

Total Years of Experience : \_\_\_\_\_

Post Doctoral Research before appointment: From \_\_\_\_\_ To \_\_\_\_\_

Name of the College/University/Research Institute: \_\_\_\_\_

20. Present Position :

Post with details of organization	Date of Appointment in the present post	Present Grade	Basic Pay	Total Emoluments	Nature of Job	Date of next increment

21. Positions held before joining the present post :

Name of the Post	Name and address of employer	Appointment Date	Leaving Date	Grade	Nature of Job	Reasons for leaving the post

22 (a) Total Job experience in years : \_\_\_\_\_

(b) Job experience in years as per requirement of the post : \_\_\_\_\_

(c) Whether M.Phil and/or Ph.D. completed through Regular/Part-time basis (if part-time basis then mention No. of years spent for the same clearly) : \_\_\_\_\_

23 (A) Research Experience :

S. No.	Name of Research Scholar guided/guiding	M.Ed./ M.Phil./ Ph.D.	Topic of research	Year	Submitted thesis / Under guidance

a. Number of M.Phil Research Students guided : \_\_\_\_\_

b. Number of Ph.D. Research students guided : \_\_\_\_\_

(B) Research Projects completed/under going :

S. No.	Topic of Research	Organisation	Duration	Completed/ undergoing

24. Publications :  
(Separate sheet may be added if necessary)

a. Books (Authored/Edited):

S. No.	Name of the Book	Publisher	ISBN No.	Year

Total Number of Book(s) published : \_\_\_\_\_

b. Research Papers :

Title of the Book	Name of the Author	Name of the Journal	Publisher	ISSN No.	Volume No.	Page No.(s)	Year

Total Number of Research Paper(s) published in India : \_\_\_\_\_

In abroad: \_\_\_\_\_

22. Seminars / Workshops / Conferences Attended / Organised :  
(Separate Sheet may be added)

S. No	Name of the Seminar/ Workshop / Conference	Period		Topic	Organization
		From	To		

23. Refresher Course/Orientation Programme Attended :

S. No	Name of the Organisation	Duration		Attended as Resource Person/Participant
		From	To	

24. Membership of Academic Bodies :

S. No.	Name of the Body	Position held

25. Visiting of Foreign Countries :

S. No.	Name of the Country	Purpose of Visit	Duration

29. Give details of any other work/achievement relevant to the post applied for: \_\_\_\_\_

30. Conditions for acceptance, if offered the job: \_\_\_\_\_

31. Time needed to join the service, if selected: \_\_\_\_\_

32. Other particulars, if any: \_\_\_\_\_

33. Any other relevant information :  
(Attach Sheet if necessary)

34. References :

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

35. A brief note on account of eligibility :  
for the post (100 words)

(Signature of the applicant)

Name of the applicant: \_\_\_\_\_



**LIST OF ENCLOSURES:** (Please attach, copies of certificates, sanction orders, papers etc. Wherever necessary)

Sl.No.	Certificates enclosed	Yes	No	Page No.
1.	Caste Certificate/EwS Certificate			
2.	High School/ X Class/HSC or its equivalent			
3.	Intermediate/Higher Secondary examination/ Prak Sastri or its equivalent			
4.	Graduation (B.A/Sastri or its equivalent)			
5.	Post Graduation (M.A/Acharya or its equivalent) – Marks Sheet			
6.	M.Phil/Visishtacharya(Degree Certificate)			
7.	Siksha Sastri (B.Ed.,) (Degree Certificate)			
8.	Siksha Acharya (M.Ed.,) (Degree Certificate)			
9.	Any other Degree(s) / Diploma(s)			
10.	NET examination(CSIR/UGC/ICAR) (Certificate)			
11.	Ph.D.*/Vidyavaridhi*			
12.	Any other Qualification			
13.	Teaching Experience Certificate			
14.	Research Publications (Peer-reviewed or UGC listed Journals)			
15.	No Objection Certificate (if employed)			

I certify that the information provided is correct as per the records/documents enclosed.

**Signature of the Applicant with  
Designation, Place & Date**

**DECLARATION**

I hereby declare that:

- (1) the entries made in this application form are true and correct to the best of my knowledge and belief. If any part of the information given is found to be false or incorrect, I shall forfeit the claim to the post and will be liable to the disciplinary action.
- (2) I have not been convicted by a Court of Law for any offence.
- (3) I have not indulged in any of the acts of misconduct such as participating in Gherao of any educational authority, whether academic or administrative, manhandling or abusing such authority or damaging any building or other property.
- (4) I shall abide by the ordinance, statutes, rules and regulations that may be made by the National Sanskrit University.

Place: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(Signature of the applicant)

Name of the applicant: \_\_\_\_\_

**CERTIFICATE OF PARENT ORGANISATION**

This is to certify that \_\_\_\_\_ is working  
as \_\_\_\_\_ (permanent/temporary) in the  
\_\_\_\_\_ since \_\_\_\_\_ in  
the pay scale of Rs. \_\_\_\_\_. The organization doesn't have any  
objection to accept the position at National Sanskrit University, Tirupati, if he/she is selected.

Signature of the Head of the Institution

Place:

Date:

Seal

## NATIONAL SANSKRIT UNIVERSITY

(A Central University established by an Act of Parliament)  
(Erstwhile Rashtriya Sanskrit Vidyapeetha)  
TIRUPATI – 517 507 (A.P.)

Administration

Date: \_\_\_\_\_

### ACKNOWLEDGEMENT

Received one Application form bearing Serial No. \_\_\_\_\_ from \_\_\_\_\_  
for the post of \_\_\_\_\_ along with a Demand Draft bearing  
No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ drawn on Bank  
\_\_\_\_\_ in the National Sanskrit University on \_\_\_\_\_.

Signature of the Receiver

-----  
Duplicate

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\_\_\_\_\_ in the National Sanskrit University on \_\_\_\_\_.

Signature of the Receiver

**OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc., not mentioned earlier.

<b>S. No.</b>	<b>Details (Mention Year, Value etc. Where relevant)</b>

**LIST OF ENCLOSURES:** *(Please attach, copies of certificates, sanction orders, papers etc. Wherever necessary)*

- |    |     |
|----|-----|
| 1. | 6.  |
| 2. | 7.  |
| 3. | 8.  |
| 4. | 9.  |
| 5. | 10. |

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled by PBAs proforma.

**Signature of the Applicant with  
Designation, Place & Date**



# National Sanskrit University

(A Central University established by an Act of Parliament)

(For Office Use only)

Application No.: .....

## SUMMARY SHEET (to be filled by the applicant)

### 1. Personal Information

Post applied for:		Subject		
Area of specialization:				
Name of the applicant		Date of Birth		
Category (SC/ST/OBC/General/EWS/PWD)		Age (in years)		
Address				
Phone	Mobile		Email	

### 2. Educational Qualifications (Graduation onwards):

Name of the Degree/Exam	University/ Institution/ Board	Year of Passing	Percentage	Division/Class/GPA	Subjects
Particulars of NET or Equivalent Exam:					

### 3. Number of Publications:

Refereed Journals	Published	Accepted	Book Chapters
Books			Conference Proceedings (Full papers only)

### 4. Teaching Experience (Full-time experience only):

Level	Total Period	
	Years	Months
i. Undergraduate		
ii. Postgraduate		

### 5. Research Experience :

Total No. of years	Project completed	Projects in progress	Patents If any